



FOUNDATION

Reinvestment Fee Policy

Introduction

The mission of the Northern Arizona University Foundation (Foundation) is *to promote the University and its mission, enhance its recognition, and foster private investment in it by creating and stewarding meaningful relationships*. The NAU Foundation is Northern Arizona University's (NAU) designated coordinating organization for gift soliciting, receiving, recording, receipting, acknowledging, and for gift fund administration, management and disbursement. NAU and the Foundation have set goals to increase private support for a variety of purposes now and into the future. Raising funds requires long-term investment in staff to carry out the planning and implementation, and in programs that serve to cultivate and steward gifts. The University has asked the Foundation to finance this additional investment in the University's future. The proceeds of reinvestment fees will be used to support the foundation and development programs.

In order to achieve these goals and address the University's request, the original fee policy was adopted by the Foundation Board of Directors effective July 1, 2004. From July 1, 2004 until February 28, 2009, the fee assessed for all current gifts was 5%.

Policy

Endowment Fee

A one and one-half percent endowment fee will be calculated and assessed to all endowments using the market value of the endowment as of December 31. The fee may be changed with the approval of the Foundation board of directors.

Current Gift Fee

All current gifts will be assessed the reinvestment fee as follows:

Gift Size	Management Fee Rate
\$0- \$99,999	5%
\$100,000 - \$499,999	4%
\$500,000 - \$999,999	3%
\$1,000,000 - \$1,999,999	2%
Over \$2,000,000	1%

If a department, or the University, desires that the Foundation accept a gift and the donor expressly objects to the fee, the department or university would then reimburse the Foundation for the lost revenue from the fee waiver, out of discretionary funds.

Revenue

Revenue is non-gift transactions from fundraising special events. For example: raffles, silent auctions, golf tournaments, sponsorships and other. Revenue credit card transactions will be charged a 2.5% fee starting January 1, 2018.

Fee Waiver

Foundation staff has no authority to waive fees. The Foundation Finance Committee has granted the following exemptions: 1) to split fees on grant funds for submissions processed through the Corporations and Foundations Office where a grant must be receipted by the Foundation as a 501c3 and the funds are passed through to NAU for administration, and 2) fees are waived on KNAU underwriting deposits to NAUF. Other fee waivers requested will be considered pursuant to the Finance Committee Fee Waiver Protocol.

Adopted: May 18, 2013

Effective: July 1, 2013

Revised: October 27, 2017