Unit Load Override Approval Form
Undergraduate/Graduate Students

This form is to be used by undergraduate students wishing to enroll for more than 19 term hours and by graduate students wishing to enroll for more than 16 term hours for the fall or spring terms. Overloads above 24 hours will not be approved for undergraduate students. Overloads above 21 hours will not be approved for graduate students. Complete this form and obtain required signature(s) for approval. Submit the approved form along with a completed Enrollment (Add)/Drop Request form to the Office of the Registrar or an approved enrollment site for processing.

Student’s Academic Career: □ Undergraduate □ Graduate
Name: ___________________________________________ ID#: __________________________
Reasons for a unit load override: __________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
Student’s Signature: __________________________ Date: __________________

UNDERGRADUATES ONLY
Advisor Signature: __________________________
Department Stamp: __________________________ Date: __________________
Undergraduate grade point average recommended for a unit load override:
20 units – 2.95 Grade Point Average
21 units and above – 3.20 Grade Point Average
Over 24 units – Absolutely Not

TOTAL NUMBER OF UNITS APPROVED FOR TERM: ____________ TERM: ____________

GRADUATES ONLY
Advisor Signature: __________________________
Dept. Chair Signature: __________________________
Department Stamp: __________________________ Date: __________________
Department Stamp: __________________________ Date: __________________
Associate Dean/Grad College Signature: __________________________
Department Stamp: __________________________ Date: __________________
Graduate students must have a 3.0 or higher grade point average.

TOTAL NUMBER OF UNITS APPROVED FOR TERM: ____________ TERM: ____________

Processed by: _______________________ Dept: _____________ Date: _______________