International J-1 Exchange Student Course Registration

The NAU email is the official email for all communication with the university and must be used to communicate with NAU faculty and staff. For more information on activating your email, contact the Student Technology Center directly.

You must complete your health immunization requirement before you are eligible to enroll in courses. Please send your immunization form directly to chs.records@nau.edu

Be prepared for an alternative course selection as you may not be able to enroll in your requested courses. Enrollment is not guaranteed for requested courses and you must check with your academic department if there are override request options.

Exchange students are not eligible for graduate level (500 and above) or BBA courses.

Registering for courses

Dual-degree exchange students
If you are a dual-degree student studying in the International Hospitality Management program, a Hospitality Management advisor will register you for courses. All other students should follow the processes below.

Enrollment appointment
Your enrollment appointment is assigned automatically and is listed in the Student Service Center of your LOUIE account. If courses do not have prerequisites, or if the prerequisite listed is “International Exchange Student Group,” you are eligible to enroll on your own during the assigned appointment time. Please note, holds in your LOUIE account may prevent enrollment and must be cleared in advance.

Prerequisite course requirements
If courses require prerequisites, contact the International Advising Coordinator, Kathleen.McKeiver@nau.edu, with the list of your preferred NAU courses and the prerequisite descriptions. Your request to enroll will be sent with your university transcripts to the appropriate department for review. The department advisors will evaluate your coursework to determine your eligibility and enroll you if you have met the prerequisites. You may also contact your department advisors directly through your NAU email.

Academic advising questions?
International Advising Coordinator, Kathleen.McKeiver@nau.edu

Orientation questions?
International Student and Scholar Services, isss@nau.edu

General exchange program questions?
Inbound Exchange Student Coordinator, Danielle.Linde@nau.edu