Class Roster
With
Pre-Requisite Classes
Report Help

Revisions and new functionality incorporated into this new Class Roster with Pre-Requisite Classes report will allow you to see a full class roster and pre-requisite information for a single course and multiple pre-requisites. This report is now web based and interactive features such as sorting and filtering within the report are available.

**Use Case and Reminders**

- Use this report to determine if pre-requisites have been met for a given term and course.

- Pre-requisite information is only available for courses taken at NAU. Pre-requisites taken at other universities and/or colleges will not appear on the report.

- In some instances you will need to manually sift through the data to determine if pre-requisites have been satisfied. To ease the burden we have incorporated color coded rows of data.

  - Yellow rows indicate the student does NOT have an official grade for the course(s).
  - Red rows indicate the student received a grade of D, F or AU for the course(s).
  - Green text indicates the student is currently enrolled in the course(s).

- This report uses the newly implemented Input Control feature. In order to display the Input Controls that are available, you must change your navigation panel from the Navigation Map view to the Input Control view. For detailed information on how to use Input Controls see the Enterprise Reporting Interactive Features document located here: http://www.nau.edu/ITS/Learn/Reports/Guides/ERInteractiveView/
**Display Input Controls**

1. Select the Input Control icon from the bottom of the Navigation Pane on the left side of the report.

**Display Report Navigation Map**

2. Select the Navigation Map icon from the bottom of the Navigation Pane
Report Prompts

In the Prompt Window (shown below), you have three required Prompts.

The first two prompts (Term Cd and Class Subject + Nbr) refer to the class you are checking pre-requisites for and the term it is offered.

Use the third prompt to enter the pre-requisite classes. You may enter one or more values for this prompt.

Note: This query can only check for classes taken at NAU.
Sub-Reports

There are five sub-reports currently available in the new Class Roster with Pre-Requisite Classes report in addition to the documentation sub-report. The sub-reports where Input Controls can be used are marked by an *:

- **Class Roster**- Displays a list of students who are registered for the course.

- **Pre-reqs**- Displays the pre-req(s) above that the student took from NAU. The yellow rows indicate the student does NOT have an official grade for the course(s). The red rows indicate the student received a grade of D, F or AU for the course(s). The green text indicates the student is currently enrolled in the course(s).

- **Combined**- Displays both the course and the pre-req(s) the student took from NAU. The yellow rows indicate the student does NOT have an official grade for the course(s). The red rows indicate the student received a grade of D, F or AU for the course(s). The green text indicates the student is currently enrolled in the course(s).

- **No Pre-reqs**- Displays students who have NOT taken any of the pre-reqs at NAU nor are currently enrolled in any of the pre-reqs at NAU.

- **Raw Data**- Unformatted data for Class Roster information only.

- **Documentation**- Information about report which includes a description of the report, who to contact for help, what the report criteria consists of, user prompts, who created the report and revision notes.

Enterprise Reporting Technical Support

For Technical Support with Enterprise Reporting or general questions about NAU’s Data Warehouse:
E-Mail Enterprise Reporting Solutions at Reporting@nau.edu

For questions pertaining to the data contained in this report contact the Registrar’s Office.

For immediate assistance:
Call the Solution Center at (928) 523-1511