FACILITY SERVICES
MANDATORY PRE-BID SIGN-IN SHEET
(This sheet will be posted on the web at http://nau.edu/Facility-Services/Bids_RFO/)

PROJECT NAME: Condensate Line Replacement Near Reilly Hall PROJECT NO: 10.010.168 MEETING PLACE: Conference Room A DATE: 04/18/2016 @ 3:00PM

REPRESENTING DP: N/A
REPRESENTING OWNER: Pat Ryan, Josh Spear, Stephanie Bauer, Mike Talbot
REPRESENTING NAU PROCUREMENT: Jessica Dill

Items Discussed:

[ x ] Project Manager - primary contact for information
[ ] Sealed Bid & Subcontractor List
[ x ] Bid date/time
[ ] Requirements for clarification/product substitution and Addenda (final date for issue)
  1) In writing (Email/Fax @ 523-9441)
  2) Last date/time for receipt ________
[ ] Storage or staging areas: location, fencing, cleaning
[ ] Long lead items
[ ] Liquidated Damages
[ ] Other

[ x ] Scope of Work/Schedule
[ ] Builders Risk Insurance Needed? ________
[ ] Use of NAU utilities, student facilities, activity centers, restrooms, etc.
[ ] Blue Stake
[ ] Utilities shutdown: schedule, coordination, procedure
[ ] Permits/Inspections: welding, etc
[ ] Bonds required for subcontractors when their work exceeds $100,000, Copies to NAU at Contract Award
[ x ] Hours construction permitted

ATTENDEES: NAME REPRESENTING PHONE FAX EMAIL
1. Jason Thibeaux, Loven Contracting 928-774-9040
2. Stephanie Bauer, NAU FS 928-523-3839 928-523-4441 stephanie.bauer@nau.edu
3. William Lesko, Summa Mechanical 602-316-3801
4. Todd Alter, Kinetics 928-853-5489
5. __________________________

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