Invitation to Bid
Sealed bids are being solicited by Facility Services, Office of Planning, Design and Construction, Northern Arizona University, for and on behalf of the Arizona Board of Regents, for the furnishing of all labor, material, transportation and services required for **NAU Project #09.001.167 - Biological Science Roofing Replacement** on the Campus of Northern Arizona University, Flagstaff, Arizona, in accordance with the plans and specifications on file at Facility Services, Office of Planning, Design and Construction.

Bids will be received at Facility Services, Building #77, Administrative Services, Room 108, Northern Arizona University, Flagstaff, Arizona, until **April 28, 2016 at 1:00PM**. Bids will be opened publicly directly thereafter and read aloud in the Facility Services conference Room A. A mandatory Pre-Bid Conference will be held **April 19, 2016 at 1:00PM** in the Facility Services Conference Room A. Plans and Specifications for the proposed work may be inspected at Facility Services, Administrative Services, Room 108 or online at [http://nau.edu/Facility-Services/Bids_RFO/](http://nau.edu/Facility-Services/Bids_RFO/). **The scope of work for this project is to replace existing failing shingle roof. A more detailed scope of work will be provided at the mandatory pre-bid meeting.**

All vehicles parking on campus **must** have a permit. Parking permits for the pre-submittal meeting are available at the parking kiosks at the entrances to campus. See [http://nau.edu/parking-shuttle-services/](http://nau.edu/parking-shuttle-services/) for more information.

A certified check, cashier’s check or NAU Bid Bond Form FS#9 for ten percent (10%) of the amount of bid, must accompany each proposal, as a guarantee that the Contractor will enter into a contract to perform the proposal in accordance with the plans and specifications or as Liquidated Damages in the event of failure or refusal of the Contractor to enter into the contract. Checks or bonds will be returned to the unsuccessful bidders, and to the successful bidder upon the execution of a satisfactory bond and contract, as prescribed by Arizona Revised Statutes.

The Contractor, to whom the contract is awarded, shall, after receipt of Notice of Intent to Award, furnish to the aforesaid Board of Regents a satisfactory performance and payment bond in an amount equal to one hundred percent (100%) of the full amount of the proposal, such bond not to be expressly limited as to time in which action may be instituted against the surety company for possible nonperformance of the Contractor. Bonds must be from a corporate surety company licensed to issue surety bonds in the State of Arizona. Individual sureties will not be accepted.

Work shall commence immediately after receipt of Notice to Proceed and shall be Substantially Complete by **July 1 2016**, and shall be Finally Complete by **August 1 2016**. Bonds and insurance certificates must be submitted and approved prior to commencement of work.

The Board of Regents reserves the right to reject any or all proposals, to waive or decline to waive irregularities in any bid, or to withhold the award for any reason it may determine, and also reserves the right to hold any or all bids for a period of **60 days** after the date of the opening thereof. No bidder may withdraw a bid during this 60-day period without forfeiture of the bid bond.

Women owned and minority owned firms are encouraged to apply. Persons with a disability may request a reasonable accommodation by contacting Facility Services, (928) 523-4227.

**ARIZONA BOARD OF REGENTS**

Bid should be addressed to:
NAU Planning, Design and Construction
Attention: Joshua Spear
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Flagstaff, Arizona 86011
Phone: (928) 523.4227
Facsimile: (928) 523.9441
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