FACILITY SERVICES
MANDATORY PRE-BID SIGN-IN SHEET
(This sheet will posted on the web at http://nau.edu/Facility-Services/Bids_RFO/)

PROJECT NAME: Biological Sciences Roof Repair PROJECT NO: 09.001.167 MEETING PLACE: Conference Room A DATE: 4/19/16 @ 1:00 PM

REPRESENTING DP: Paul Bustamente
REPRESENTING OWNER: Josh Spec, Stephanie Bauer, Lloyd Drinfeld
REPRESENTING NAU PROCUREMENT: Jessica O'H

Items Discussed:

[ ] Project Manager - primary contact for information
[ ] Scope of Work/Schedule
[ ] Insurance Requirements
[ ] Sealed Bid & Subcontractor List
[ ] Builders Risk Insurance Needed? ______
[ ] Use of NAU utilities, student facilities, activity centers, restrooms, etc.
[ ] Bid date/time
[ ] Blue Stake
[ ] Requirements for clarification/product substitution and Addenda (final date for issue)
  1) In writing (Email/Fax @ 523-9441)
  2) Last date/time for receipt ______
[ ] Utilities shutdown: schedule, coordination, procedure
[ ] Permits/Inspections: welding, etc
[ ] Storage or staging areas: location, fencing, cleaning
[ ] Bonds required for subcontractors when their work exceeds $100,000, Copies to NAU at Contract Award
[ ] Long lead items
[ ] Liquidated Damages
[ ] Other ______
[ ] Hours construction permitted

ATTENDEES: NAME REPRESENTING PHONE FAX EMAIL

1. Chuck Chapman Technical America 602-246-8661 C.Hchapman@techamerica.com
2. Edward Gunther Progressive 602-250-1043 ed.gunther@progressiveus.com
3. Don Rupert Das Products 602-208-2733 drupert@dasproducts.com
4. Bart Hill Custom Roofing Co. 602-430-6936 Barthill@CustomRoofingCo.net
5. Rob Evans Custom Metal Co. (928) 607-4252 REvans@r2hmail.com
# FACILITY SERVICES

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**PROJECT NO:** 09.001.167  
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<table>
<thead>
<tr>
<th>ATTENDEES</th>
<th>NAME</th>
<th>REPRESENTING</th>
<th>PHONE</th>
<th>FAX</th>
<th>EMAIL</th>
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<tr>
<td>6.</td>
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<tr>
<td>7. Randy Weems</td>
<td>FLYNN COMPANIES</td>
<td>928-310-4452</td>
<td></td>
<td><a href="mailto:Randy.Weems@Flynn.com">Randy.Weems@Flynn.com</a></td>
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<tr>
<td>8. Paul B. Bistram</td>
<td>P. Bistram</td>
<td>928-724-8544</td>
<td></td>
<td><a href="mailto:pbb@pobaarchitects.com">pbb@pobaarchitects.com</a></td>
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<tr>
<td>9. Josh Hopp</td>
<td>Gryphon Roofing</td>
<td>480-994-5500 980-984-1169</td>
<td></td>
<td><a href="mailto:joshh@gryphonz.com">joshh@gryphonz.com</a></td>
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