FACILITY SERVICES
MANDATORY PRE-BID SIGN-IN SHEET
(This sheet will posted on the web at http://nau.edu/Facility-Services/Bids_RFQ/)

PROJECT NAME: BILBY ROOF REPAIR  PROJECT NO: 09.001.166  MEETING PLACE: Conference Room A  DATE: 4/12/16 at 10:00 AM

REPRESENTING DP:  
REPRESENTING OWNER:  
REPRESENTING NAU PROCUREMENT:  

Items Discussed:

[ ] Project Manager - primary contact for information  [ ] Scope of Work/Schedule  [ ] Insurance Requirements
[ ] Sealed Bid & Subcontractor List  [ ] Builders Risk Insurance Needed?  
[ ] Bid date/time  [ ] Use of NAU utilities, student facilities, activity centers, restrooms, etc.
[ ] Requirements for clarification/product substitution and Addenda (final date for issue)  [ ] Blue Stake
  1) In writing (Email/Fax @ 523-9441)  [ ] Utilities shutdown: schedule, coordination, procedure
  2) Last date/time for receipt  [ ] Permits/Inspections: welding, etc
[ ] Storage or staging areas: location, fencing, cleaning  [ ] Bonds required for subcontractors when their work exceeds $100,000, Copies to NAU at Contract Award
[ ] Long lead items  [ ] Hours construction permitted
[ ] Liquidated Damages  
[ ] Other  

ATTENDEES:  NAME  REPRESENTING  PHONE  FAX  EMAIL

1.  [Signature]  NAU  8-0404  
2.  [Signature]  Fiberlite  473-202-0841  
3.  [Signature]  DAS Products Inc  602-707-2733  d.rupert@dasproucts.com  
4.  [Signature]  Custom Roofing  (928)607-4282  

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**PROJECT NO:** 09.001.166  
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<table>
<thead>
<tr>
<th>Attendants</th>
<th>Name</th>
<th>Representing</th>
<th>Phone</th>
<th>Fax</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.</td>
<td>Tom Baldwin</td>
<td>Progressive Roofing</td>
<td>602-418-4186</td>
<td></td>
<td><a href="mailto:tom.baldwin@progressiveus.com">tom.baldwin@progressiveus.com</a></td>
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<td>6.</td>
<td>Vargel Benesch</td>
<td>Tecta America</td>
<td>602-663-2664</td>
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<td><a href="mailto:vbeneshev@tectaamerica.com">vbeneshev@tectaamerica.com</a></td>
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<td>7.</td>
<td>Joe Hunter</td>
<td>Meade Cont</td>
<td>602-276-8852</td>
<td></td>
<td><a href="mailto:jhunter@meadecon.com">jhunter@meadecon.com</a></td>
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<td>(602) 578-8498</td>
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<td><a href="mailto:dfiant@meadecon.com">dfiant@meadecon.com</a></td>
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<td>9.</td>
<td>Mike Butler</td>
<td>Star Roofing</td>
<td>(602) 397-1656</td>
<td></td>
<td><a href="mailto:mbutler@starroofingaz.com">mbutler@starroofingaz.com</a></td>
</tr>
<tr>
<td>10.</td>
<td>Mike Atkin</td>
<td>Caruso Const</td>
<td>(928) 226-5887</td>
<td></td>
<td><a href="mailto:matkin@carusoconstruction.com">matkin@carusoconstruction.com</a></td>
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<td>11.</td>
<td>Nick Rouch</td>
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<td>(928) 774-0992</td>
<td></td>
<td><a href="mailto:nroucho@saspen.com">nroucho@saspen.com</a></td>
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<td>Rhody Wettms</td>
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<td>928-310-4452</td>
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<td>13.</td>
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<td>Flynn Companies</td>
<td>928-525-9326</td>
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<td><a href="mailto:jason.woodruff@flynncompanies.com">jason.woodruff@flynncompanies.com</a></td>
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<td>14.</td>
<td>Stephanie Bauer</td>
<td>NAU</td>
<td>928-523-3839</td>
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<td><a href="mailto:stephanie.bauer@nau.edu">stephanie.bauer@nau.edu</a></td>
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