FACILITY SERVICES
MANDATORY PRE-BID SIGN-IN SHEET
(This sheet will posted on the web at http://nau.edu/Facility-Services/Bids_RFO/)

PROJECT NAME: Chemistry Roof Repair  PROJECT NO: 09.001.164 MEETING PLACE: Conference Room A  DATE: 4/19/16 @ 1:00 PM

REPRESENTING DP: __________________________
REPRESENTING OWNER: Josh Spear, Stephanie Bower, Lloyd Drinkard
REPRESENTING NAU PROCUREMENT: Jessica Ott

Items Discussed:

[ ] Project Manager - primary contact for information
[ ] Sealed Bid & Subcontractor List
[ ] Bid date/time
[ ] Requirements for clarification/product substitution and Addenda (final date for issue)
  1) In writing (Email/Fax @ 523-9441)
  2) Last date/time for receipt __________
[ ] Storage or staging areas: location, fencing, cleaning
[ ] Long lead items
[ ] Liquidated Damages
[ ] Other __________________________

[ ] Scope of Work/Schedule
[ ] Builders Risk Insurance Needed? __________
[ ] Use of NAU utilities, student facilities, activity centers, restrooms, etc.
[ ] Blue Stake
[ ] Utilities shutdown: schedule, coordination, procedure
[ ] Permits/Inspections: welding, etc
[ ] Bonds required for subcontractors when their work exceeds $100,000, Copies to NAU at Contract Award
[ ] Hours construction permitted

ATTENDEES:  NAME              REPRESENTING              PHONE              FAX              EMAIL

1. Chuck Chairmain - TECTA America  602-746-8661  cchairmain@tectaamerica.com
2. Ed Gunther - Progressive  602-750-1093  ed.gunther@progressiveus.com
3. Don Rupert - Das Product  602-708-2733  drupert@dasproduct.com
4. Barth Hill - Custom Roofing Co  602-430-6936  barthhill@customroofingco.net
5. Reg Evans - Custom Roofing Co  (928) 607-4287  regevans@tciin.com
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<table>
<thead>
<tr>
<th>ATTENDEES</th>
<th>NAME</th>
<th>REPRESENTING</th>
<th>PHONE</th>
<th>FAX</th>
<th>EMAIL</th>
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</thead>
<tbody>
<tr>
<td>7.</td>
<td>Randy Weems</td>
<td>Flynn Companies</td>
<td>928-310-4952</td>
<td></td>
<td><a href="mailto:Randy.Weems@flynncompanies.com">Randy.Weems@flynncompanies.com</a></td>
</tr>
<tr>
<td>8.</td>
<td>Paul Buskirk</td>
<td>B2B Architect</td>
<td>928-774-3447</td>
<td></td>
<td><a href="mailto:Paul@b2barchitect.com">Paul@b2barchitect.com</a></td>
</tr>
<tr>
<td>9.</td>
<td>Josh Hopkins</td>
<td>Goyhna Roofing</td>
<td>480-994-5500</td>
<td>480-994-1149</td>
<td><a href="mailto:joshh@goyhna.com">joshh@goyhna.com</a></td>
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