Scholarship Reinstatement Request

Student Information

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<tr>
<th>Name:</th>
<th>NAU ID:</th>
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<th>Phone:</th>
<th>NAU E-mail:</th>
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A. Reinstatement Processing Guidelines

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<th>Priority Service Dates</th>
<th>Fall: August 1, 2016</th>
<th>Spring: December 1, 2016</th>
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- An incomplete reinstatement request will not be reviewed and/or may be denied.
- Supporting documents may include military documents or statements on official letterhead from third party professionals (clergy, employers, medical professionals, etc.) verifying your circumstance(s).
- Complete reinstatements will be reviewed within 20 business days.
- Students awaiting a decision are responsible for paying all tuition, fees, and other university charges by their due dates. Late fees will not be waived for non-payment while awaiting a decision.
- Submitting this request does not guarantee approval of a scholarship reinstatement.

B. Scholarship Information

I am requesting that the following scholarships be reinstated:

- Arizona Academic Decathlon
- Lumberjack Scholars Award
- Merit Tuition Scholarship
- Phi Theta Kappa (PTK) Scholarship
- President’s Scholarship (Resident and Non-resident)
- President’s Excellence Scholarship for Non-residents
- AIMS Scholarship
- All Arizona Academic Team
- Dean’s Tuition Scholarship
- Founder’s Scholarship Program (Gold or Blue)

C. Required Appeal Documents

The following documents are required for your reinstatement to be reviewed:

1. Signed Scholarship Reinstatement form.
2. Personal statement, which must include a detailed letter of explaining the circumstance(s) and justifying your request.
3. Supporting documents may include military documents or statements on official letterhead from third party professionals (clergy, employers, medical professionals, etc.) verifying your circumstance(s).
D. Acceptable Reinstatement Requests (check all that apply)

☐ Leave of Absence (no more than 3 semesters – fall/spring):
  • You must have attended NAU for at least one semester.
    o Does not apply to medical leaves, military deployments, or religious missions that do not exceed 2-1/2 years combined.
  • You must be in good academic standing and meet renewal criteria specific to your catalog year upon leaving NAU. Review renewal criteria specific to your catalog year: nau.edu/Finaid/Aid-Types/Scholarships/Tuition.
  • Participating in the Disney College Experience internship is accepted for scholarship reinstatement consideration only for Non-NAU Hotel and Restaurant Management majors.

☐ Renewal Criteria Not Met:
  • You must have attended NAU for at least one semester.

☐ You are enrolled in a non-eligible Western Undergraduate Exchange (WUE) program and are requesting review of your eligibility for the President's Scholarship or President's Excellence Scholarship for Non-residents.
  • Changing from a non-WUE program to a WUE program does not make you eligible for the Founder's Scholarship Program (Blue and Gold).

☐ You were awarded one of the aforementioned scholarships and did not enroll at NAU for the first term immediately following high school.
  • You attended another institution for the first term immediately following high school or you did not attend any institution for the first term immediately following high school.
    If you attended another institution, you must submit a copy of your unofficial transcript with your request.

☐ AIMS (Regent’s High Honors Endorsement) Scholarship Transfer:
  • You are requesting a transfer of your AIMS Scholarship from Arizona State University (ASU) or University of Arizona (UA) to Northern Arizona University.
    You must submit a copy of your unofficial transcript from ASU or UA with your request.

E. Agreement and Understanding

Please read and initial each item to verify that you understand and agree to the following:

_____ I am including letter of explanation and the appropriate documentation supporting my request.

_____ I understand that I am able to submit only one scholarship reinstatement request during an academic year at NAU.

_____ I understand that the decision notification will be sent to my NAU e-mail address.

_____ I understand that, if approved, I must meet all renewal criteria specific to my catalog year in order to continue to receive my scholarship.

_____ I understand that complete reinstatement request submissions will be reviewed within 20 business days.

_____ I understand that I am responsible for paying all tuition, fees, and other university charges by their due dates.

_____ I understand that submitting this request does not guarantee its approval.

Student Certification: By signing below, I acknowledge that I have read and understand the information on this form. I certify that all information on and submitted with my appeal is true and correct. I will provide additional information if requested by the NAU Office of Scholarships and Financial Aid.

Typed, copied, or electronic signatures will not be accepted.

Student Signature: ___________________________ Date: ___________________________