NORTHERN ARIZONA UNIVERSITY

INTER FRATERNITY COUNCIL

EXPANSION BYLAWS

Adopted: Fall 2012
Revised: Fall 2012
Updated: Fall 2012
Section 1: Open Expansion:

I. When the Inter Fraternity Council (IFC) or The Office of Greek Life feels the need for expansion it will be brought up during New Business of the weekly IFC meeting. After the conclusion of the expansion discussion a vote will occur. To open Expansion at Northern Arizona University (NAU) the majority of the chapters must vote in favor. If the vote passes then IFC will form an Expansion Committee (Article XV. Section 2.).

II. If expansion is opened then The Office of Greek Life will notify the national organizations that are interested in joining NAU. When contacting them they will include what each organization needs to send for review by the Expansion Committee.
   a. Organizations interested in joining IFC must be a part of the National Interfraternity Council (NIC).
      i. If they are not a part of NIC they must adopt the NIC standards to be a part of IFC

Section 2: Expansion Committee:

I. Purpose: After expansion is opened by IFC the council will then create an Expansion Committee which will oversee the selection of organizations that are invited to campus.

II. Composure: The expansion committee will be composed of.
   a. Two Expansion Committee Chairmen that are elected through the application process outlined in the IFC Bylaws.
      i. The Chairmen will be a part of the IFC Executive Board during the expansion process.
      ii. The Chairman can be any member from any IFC organization, including chapter and IFC executive members.
   b. Each IFC chapter will also give one permanent representative that will serve as the chapter’s representative for the Expansion Committee.
      i. The representative must be an active member of the organization they are representing.
      ii. The representative must attend all meetings of the Expansion Committee, unless they notify the one of the chairmen.
         1. If a representative misses a meeting unexcused by chairmen then the chapter will receive a $5 fine, donated to Flagstaff Food Bank.

III. Timeline: From the time expansion is opened to when the vote to invite organizations come to campus will take place over a 2 week period. The time period starts after the Expansion Committee is formed.
   a. The Expansion Committee will be assembled no later than 1 week after the vote of expansion.
   b. The Expansion Committee will be responsible for reviewing all the material sent by the national organizations. After reviewing the material they will put together a short presentation of each organization that will be given in IFC.
c. The Expansion Committee will also work with The Office of Greek Life and the IFC Executives to develop a list of organizations that NAU will approve of.

d. At the end of the 2 week period the Expansion Committee will present their information to IFC. From there a discussion will occur followed by a vote to see which organizations we would like to invite to campus.
   i. The discussion will be tabled for 1 week prior to the vote.
   ii. In order for an invitation to be extended to an organization two-thirds (2/3) of the IFC Chapters must be in favor.
      1. Each chapter will only receive 1 vote.

IV. Required Materials: Organizations that are interested in expanding to NAU will need to send the Expansion Committee the following materials.
   a. A letter of interest
   b. General information about the Fraternity
      i. History
      ii. Membership today, etc.
   c. An expansion plan
   d. National Organizations Policies on the following
      i. Hazing
      ii. Sexual Assault
      iii. Alcohol and Substance Abuse
      iv. Scholarship
      v. New Member Education
      vi. Judicial process
      vii. Recruitment
   e. National Bylaws/ Constitution
   f. National Expansion Plan
      i. 3-5 year plan of their goals at NAU
      ii. Including the organizations chartering process
   g. If chapter is coming of disciplinary action from NAU
      i. Reason the organization received disciplinary action
      ii. Action plan on how to avoid future discipline
      iii. A letter showing they have fulfilled their sanctions

In order for consideration of expansion the national organizations must get the paperwork into the Expansion Committee during their review time period.
Section 3: Campus Visit: After an invitation is extended the organizations they will organize a campus visit with The Office of Greek Life. Both groups will work to set a schedule of presentations that the national organization will give to multiple groups.

I. Presentations: The national organizations will hold an information presentation for the following groups.
   a. Residence & Greek Life
   b. Student Life
   c. IFC Executive, Expansion Committee, IFC Chapter Presidents
   d. 2 sessions that will be open to all Greek members

II. Materials: The organizations should have the following materials for their presentations.
   a. A written request expressing the desire to establish a chapter at NAU
   b. National Information
      i. Number of chapters
      ii. Number of chapters in region
      iii. Number of colonized chapters in recent years
      iv. Number of closures in recent years
         1. Where, when and why
      v. Total number of initiates
      vi. Average size of chapters on campuses similar to NAU.
   c. Short term goals and visions (3-5 Years)
      i. When they expect to be chartered
      ii. Number of members
      iii. Size of new member classes
      iv. Campus involvement
         1. Academics
         2. Community service
         3. Intramurals
      v. Leadership development
   d. Long term goals and visions (5 plus years)
   e. Alumni information in the City, Region, and State.
      i. Alumni chapters
      ii. Interest of starting an alumni chapter if one is not present
      iii. Alumni that have shown interest in supporting the chapter
         1. Please give alumni contact information
   f. The fraternity’s constitution and bylaws both national and regional (if applicable).
   g. The following policies
      i. Hazing
      ii. Sexual Assault
      iii. Alcohol and Substance Abuse
      iv. Scholarship
v. New Member Education
vi. Judicial process
vii. Recruitment
viii. Housing
h. Detailed information about their national philanthropy
   i. Include statistics about what the organizations does
      1. Money raised
i. Description of their plans for housing.
   i. Temporary and permanent housing in the next 5 years
j. Establishment/Colonization procedure for chartering.
   i. Minimum expectations
   ii. Timeline of chartering
k. Information of National support and assistance
   i. Number of traveling consultants
   ii. Advisor programs
   iii. National assistance given to colonies
   iv. Descriptions of conventions, leadership schools

III. Post Visit: After the organizations that were extended a invitation visit IFC will have a
discussion to determine which organization we should invite to colonize at NAU. The
discussion will take place over a 2 week period. After the 2 week period the discussion
will be tabled for a week and then voted upon.
   a. For the vote each chapter will only receive one (1) vote.
   b. For the invitation to colonize, the vote will pass with a three-fourths (3/4) vote of
      the IFC Fraternities.
      i. If no chapter receives a three-fourths (3/4) vote then no invitation to
         colonize will be extended.
      ii. The Office of Greek Life and Residence Life has the ability to veto result
          of the vote in IFC.

Section 4: Colonization: After the invitation to join campus is extended to a chapter they will
begin their colonization process during the next Spring Rush.

I. Any organization going through the expansion process as defined by these bylaws will be
   a member of NAU IFC.

II. Publicity: Once the organization has the invitation to colonize they can start promoting
    their organization on campus. The Public Relations Chairman along with The Office of
    Greek Life will assist with publicizing the new chapter.

III. Rush Week: The new organizations Rush Week will occur one week prior to the IFC
     Spring Rush Week. The organizations first rush will occur in the spring to give them an
     opportunity to recruit members prior to Fall Rush.
     a. The colony’s Rush Week will follow all IFC Rush Regulations & NAU policies.
IV. Requirement of Colony: While a colony they organization must follow all IFC Bylaws and NAU Policies.
   a. If a violation of the IFC Bylaws or NAU Policies occurs then the colony will be referred to the GAB.
   b. The colony will attend weekly IFC Meetings as an Associate Member
      i. President and a representative will be required at every meeting according to the IFC Bylaws
      ii. The colony will be allowed to participate in discussions but will not be allowed a vote.
      iii. The Associate Member name shall be removed from the colony when they receive their charter, and have fulfilled all the requirements defined in this section.
   c. The colony shall develop and document programs in the following areas. The documentation will be submitted to The Office of Greek Life
      i. Officer Training
      ii. New Membership Education
      iii. Rush Week Process
      iv. Academics
      v. Judicial Process
      vi. Finances
      vii. Alumni Relations
      viii. Community Service and Philanthropy
      ix. Social Programming
      x. Risk Management
         1. Hazing
         2. Alcohol and Substance Abuse
         3. Safe Sex, Etc.

V. Associate Member:
   a. The colony will remain an Associate Member of IFC until the colony has met all of the above requirements. Once the requirements have been fulfilled with documentation received by The Office of Greek Life the title of Associate Member will be removed and the chapter will become a full member of IFC.