You've looked at your Jacks Planner, but now you want to move a few courses around. Could you graduate early or rearrange your sequence to better suit your schedule? This information sheet describes how to personalize your sequence of courses by using the 'Arrange My Plan' function. An instructional video that accompanies this sheet can be found at nau.edu/jacksplanner.

To get started, log into Louie & go to ‘Jacks Planner’

Below the ‘Preferences’ section, find and click on the ‘Arrange My Plan’ button. The Arrange My Plan screen will appear with the recommended course schedule for each term.

Directions on how to move a course to a different term is found at the top of the page. Also a warning that courses cannot be moved to a different term if pre-requisites have not been satisfied or if the course is not offered in that term.

Only one course is scheduled for Spring 2020 and if we move it to another term, we can graduate early.

Hover over the ‘PREREQ’ heading to see the pre-requisites. Hover over the course code to see when and where it is typically offered. Use this information to move courses without errors.

Drag and drop the course to the desired term. This may increase the number of units taken during a term and more plan arranging may be needed.

TIP: Liberal Studies, Major, minor or general electives are the easiest courses to move around because they are the most flexible.

For more information, visit nau.edu/jacksplanner You can also use the 'Feedback' button on your Jacks Planner main page, or email the experts at jacksplanner@nau.edu