NORTHERN ARIZONA UNIVERSITY

SUMMER CAMPS

PARENT INFORMATION GUIDE
Welcome to Summer Camp at Northern Arizona University! We hope to provide you and your child a great summer experience. Please read the following information as it will help you and your child prepare for the first day of camp.

FOR INFORMATION, CONTACT:

Mike Przydzial – Camp Coordinator
- Michael.Przydzial@nau.edu
- 928-523-0567

Anita Burns – Administrative Associate
- Anita.Burns@nau.edu
- 928-523-7420

Rec Center Front Desk
- 928-523-1733

Camp Schedules, Dates & Times

Full Sessions

<table>
<thead>
<tr>
<th>Camp</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Session I</td>
<td>June 5th</td>
<td>July 7th</td>
</tr>
<tr>
<td>Session II</td>
<td>July 10th</td>
<td>August 11th</td>
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</tbody>
</table>

Individual Weeks

<table>
<thead>
<tr>
<th>Camp</th>
<th>Start Date</th>
<th>End Date</th>
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</thead>
<tbody>
<tr>
<td>Pre-Camp*</td>
<td>May 30th</td>
<td>June 2nd</td>
</tr>
<tr>
<td>Week 1</td>
<td>June 5th</td>
<td>June 9th</td>
</tr>
<tr>
<td>Week 2</td>
<td>June 12th</td>
<td>June 16th</td>
</tr>
<tr>
<td>Week 3</td>
<td>June 19th</td>
<td>June 23rd</td>
</tr>
<tr>
<td>Week 4</td>
<td>June 26th</td>
<td>June 30th</td>
</tr>
<tr>
<td>Week 5**</td>
<td>July 3rd</td>
<td>July 7th</td>
</tr>
<tr>
<td>Week 6</td>
<td>July 10th</td>
<td>July 14th</td>
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<tr>
<td>Week 7</td>
<td>July 17th</td>
<td>July 21st</td>
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<tr>
<td>Week 8</td>
<td>July 24th</td>
<td>July 28th</td>
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<tr>
<td>Week 9</td>
<td>July 31st</td>
<td>August 4th</td>
</tr>
<tr>
<td>Week 10</td>
<td>August 7th</td>
<td>August 11th</td>
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*Limited to 20 Campers per group
**No camp on Monday, July 4th

Schedule

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<thead>
<tr>
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<th>Beginning</th>
<th>Until</th>
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<tbody>
<tr>
<td>Check-In</td>
<td>7:15am</td>
<td>8:15am</td>
</tr>
<tr>
<td>Morning Camp Activities</td>
<td>8:30am</td>
<td>11:45am</td>
</tr>
<tr>
<td>Lunch</td>
<td>12:00pm</td>
<td>12:45pm</td>
</tr>
<tr>
<td>Afternoon Camp Activities</td>
<td>1:00pm</td>
<td>4:15pm</td>
</tr>
<tr>
<td>Check-Out</td>
<td>4:15pm</td>
<td>5:15pm</td>
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</tbody>
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Daily Schedules

Daily schedules for each camp group can be found on www.nau.edu/syp under the Schedules & Themes tab. This page will take you to links of Google Calendars to see what activity your child is participating in as well as their location.

Theme Weeks

Each week our summer camp will have a new theme week as shown above, in which activities and field trips are scheduled and created. Every Friday there will be a dress-up day that relates to the current theme, and we ask that all campers show their spirit and participate with our camp staff on these days! Dress up days can be found using the daily schedules feature on our web page.

Check-In/Check-Out Information

Location

Both Check-In and Check-Out is located on the north end of the Health & Learning Center (Building #25) at the corner of Franklin St. and S. San Francisco St. The address for the Health and Learning Center is:

824 S. San Francisco St, Flagstaff, AZ 86011

A-Frame signs will guide you through the double doors into the South Gym, where tables will be set up for each camp group to check-in/check-out every day.

Parking

Temporary parking is available for summer camp in lot P7A, no permit required. Lot P7A is also located on the north end of the Health & Learning Center, directly off of Franklin St. Please do not pull up in the HLC Loop as you may be ticketed by Parking Services.

Authorized Pick-ups

Parents/Guardians completing registration for their child must specify if there are additional adults who may pick-up their child from camp, and also if there are any adults who may NOT pick their child up.

Please have all authorized pick-ups for your child bring a photo ID every day during check-out as counselors will not release a child to an adult who is not listed under their name. If additional pick-ups need to be authorized, parents/guardians must complete a Registration Change Form.

Late Fees

There will be a 15 minute grace period for all late pick-ups after 5:15pm (until 5:30pm). Any pick-ups after the grace period will result in a $25 late fee that must be paid before we can allow the camper to come back the following day. Please be on time and respect the time of our camp staff.

Early Check-Outs

If you need to pick up your campers before scheduled Pick-Up times, please check the group’s current location using the online daily schedules AND by verifying their location by calling any camp staff number listed at the top of this packet.
What to Wear

Clothing

Please make sure your child wears comfortable, loose fitting clothes to camp that are appropriate for being outdoors and participating in physical activities. If a camper’s clothing is determined to be improper for activity, they may be asked by camp staff to sit out of certain activities for the day or call home to have their parent/guardian bring another set of clothes that are appropriate for all activities.

Please pack a bathing suit and towel each day for your children so they can participate in aquatic activities! All aquatics programming may take place in either the morning portion or afternoon portion of camp.

Shoes

All campers are required to wear athletic sneakers or closed-toed shoes. Flip-flops will not be accepted and campers may have to sit out of activities unless their parent/guardian is able to bring them an appropriate pair of shoes for camp.

Field Trips

On days where campers will be going on a field trip, it is required to wear the camp T-shirt that is provided with registration. This is to provide a uniform look of all campers for safety purposes in identifying children with our camp while off-campus. If you forget your camper’s t-shirt, you may purchase an extra on site for $10.

Hats

Hats are a great item to wear to camp as many activities take place outdoors. Please make sure to label the inside of your child’s hat with their name!

What to Bring

Backpack

It is highly recommended that all campers bring a backpack labeled with their name to camp every day to carry all of their belongings.

Sunscreen

Parents/Guardians are advised to pack a bottle of sunscreen for your child each day at camp and apply BEFORE coming to camp. Counselors will take sunscreen breaks for campers to apply sunscreen throughout the day, but are not authorized to assist campers with applying sunscreen.

Water Bottle

Hydration is extremely important to safety, and it is recommended that each day campers bring a reusable water bottle that is labeled with their name.
Lunch & Snacks

Lunch

Lunch is NOT provided to campers. All campers are required to bring a bagged lunch with proper insulation as refrigeration is not provided during the day. Don’t forget to label everything!

Snacks

Campers may bring snacks to eat throughout the day as breaks will be taken periodically. Please do not pack any snacks that will likely result in a messy situation for our staff to clean.

Sharing Food

To be considerate of food allergies, please instruct your child that they are NOT to share any of their food with other campers at any time.

Soda

Please refrain from providing your child with soda to drink at camp. Counselors may ask campers to dispose of or put away all soda during camp.

Vending Machines

Campers will not have access to use vending machines to get snacks throughout the day, so please do not provide them with change to do so.

What NOT to Bring

Cell Phones & Electronics

We ask that campers leave cell phones and other electronics at home as they serve as a distraction to activities throughout the day. NAU is not responsible for any lost, stolen, or broken item.

If you need to communicate with your child during camp, you may do so through contacting either the Camp Coordinator or any other staff within Campus Recreation.

Toys

It is highly recommended to leave all toys at home as they can easily get lost, stolen, or broken. Counselors may confiscate toys or any other object they determine to be a distraction until the end of the day.

Lost & Found

There will be a lost and found bin by the check-in/check-out tables each day for you to retrieve any missing belongings. Again, please label all items that come with your child to camp.

Medication

Summer Camp Staff are not trained nor authorized to administer or store any medication for campers. Please give your child any and all medication prior to arriving at camp.
Accidents & Emergencies

In case of emergency or accident involving your child, parents/guardians will be notified following the notification of appropriate emergency personnel. All camp staff are certified in CPR, AED and First Aid through the American Red Cross.

Illness

If your child becomes ill while at camp, parents/guardians will be notified. We do not have a registered nurse on staff, so we ask that you make a decision whether or not to remove your child from camp that day. Please use your best discretion when deciding to let your child come to camp if they are ill before check-in.

Insurance

Insurance coverage is not provided to any camper in the event your child is injured while participating in summer camp activities or any associated activities. Any medical

Discipline

Our camp is not a childcare facility and does not have enough staff to accommodate one-on-one supervision without sacrificing the safety and supervision of other campers in a group. We understand that campers have difficult days and our camp staff will do their best to quickly resolve any conflicts and keep all campers involved in activities. We ask that you please review the Camper Code of Conduct with your child before they attend their first day of camp to help decrease the number of conflicts we have to resolve.

It may sometimes be necessary to give campers a moment to re-group away from activity if they become frustrated. If your child still has difficulty after attempting to re-group, parents/guardians will be notified by camp staff via phone call.

If behavior persists, conflicts cannot be resolved, or the incident is severe, parents/guardians will be contacted immediately to pick up their child from camp and may result in suspension from the program. Repeat situations may result in expulsion.

Refunds

Refunds will be processed at the discretion of the Camp Coordinator. If refunds are granted, a 20% processing fee will be assessed from the total registration cost less any days already attended.

Special Accommodations

If your child needs any special accommodations to enjoy themselves at camp, please contact the Camp Coordinator (Michael.Przydzial@nau.edu or 928-523-0567).