UNIT LOAD OVERRIDE APPROVAL FORM  
Undergraduate/Graduate Students

This form is to be used by undergraduate students wishing to enroll for more than 19 term hours and by graduate students wishing to enroll for more than 16 term hours for the fall or spring terms. Overloads above 24 hours will **not** be approved for undergraduate students. Overloads above 21 hours will **not** be approved for graduate students. Complete this form and obtain required signature(s) for approval. *Submit the approved form along with a completed Enrollment (Add)/Drop Request form to the Office of the Registrar or an approved enrollment site for processing.*

Student’s Academic Career:  
- Undergraduate [ ]  
- Graduate [ ]

Name ___________________________________________  
ID# ____________________________________________

Cum. Units Completed __________  
Cum. GPA __________  
Academic Plan ______________________

Reasons for a unit load override: _________________________________________________________
____________________________________________________________________________________

Student’s Signature: __________________________________________ Date: ________________

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**UNDERGRADUATES ONLY**

Advisor Signature: __________________________________________ Date: ________________

Department Stamp: ___________________________ Date: ________________

Undergraduate grade point average recommended for a unit load override:

- 20 units – 2.95 Grade Point Average
- 21 units and above – 3.20 Grade Point Average
- Over 24 units – Absolutely Not

TOTAL NUMBER OF UNITS APPROVED: __________________________  
TERM: ________________

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**GRADUATES ONLY**

Advisor Signature: __________________________________________ Date: ________________

Department Stamp: ___________________________ Date: ________________

Dept. Chair Signature: __________________________________________ Date: ________________

Department Stamp: ___________________________ Date: ________________

Associate Dean/Grad College Signature: __________________________________________ Date: ________________

Department Stamp: ___________________________ Date: ________________

Graduate students must have a 3.0 or higher grade point average.

TOTAL NUMBER OF UNITS APPROVED: __________________________  
TERM: ________________

Processed by: __________________________ Dept: ________________ Date: ________________

3/25/2005