Institute for Human Development

STANDARD POLICIES AND PROCEDURES

**Category:** Administration  **Subject:** Support for CAC Members

**Effective Date:** 4/25/08  **Approved by:**

Richard W. Carroll, Ph.D.
Executive Director
Institute for Human Development
Arizona University Center on Disabilities

---

**Policy**

It shall be the policy of IHD to actively promote and support the participation of people with disabilities and their families on the AzUCD Community Advisory Council (CAC). The AzUCD will provide support for consumers and family members to attend and actively participate in CAC activities.

**Procedures**

CAC consumers and family members will be apprised by the Associate Director of available supports and resources permitted by funding sources and by University rules and regulations. Resources and supports should be requested at least two weeks prior to event or activity by contacting the IHD Executive Assistant, Libby Reeg at Elizabeth.Reeg@nau.edu or 928-523-6756. These supports may include:

1. Participation in meetings – Upon advanced request provide interpreters and/or accessible materials.
2. Transportation costs to attend CAC related activities/meetings.
3. Respite Care – Reimbursement to consumers and family members for respite services to attend CAC related activities/meetings.
4. Personal Attendant Services – Reimbursement to consumers for personal care service to attend CAC related activities/meetings.
5. Stipends for Consumers and Family Members – Stipends of $50 to consumers or family members to attend CAC related activities/meetings.