Policy

ID projects delivering training as part of grant/contract activities may offer academic credit for training. Projects must present evidence that the training is directly related to a program of study or content area relevant to IHD priority training area.

Procedure:

1. Project Coordinators from IHD programs must complete the form Request to Award NAU Academic Credit for Community Training to the IHD Curriculum and Assessment Committee prior to the scheduled training as follows:
   - May 1 – Fall
   - November 1 - Spring
2. The IHD Curriculum and Assessment Committee will make a decision to approve or disapprove the request within two weeks of submission.
3. The project coordinator must work closely with the Preservice Training Coordinator in completing the necessary steps to enter the proper course into the system in a timely fashion. DIS 593 (workshop), DIS 497, and DIS 597 (independent studies) may be used for this purpose.
4. The project coordinator is responsible for notifying training participants of the process for enrollment.