Internship Information Guidelines

Thank you for your interest in providing one of our students with an internship. Please provide the following information so that we can publish this information in several locations accessible to interested students. Please feel free to respond on this form and send it back to us via email at school.communication@nau.edu. Please copy Norm.Medoff@nau.edu and Kimberly.Mitchell@nau.edu on this email.

Organization offering internship: Click Co+Work + da Vinci Realty

Contact information (name/address): Leslie Bekanti + Caitlin Kelly

When internship is to take place (Fall, Spring, Summer, Ongoing): ASAP

Type of Internship Offered (Internship Title and Responsibilities):
Marketing (online) / Social Media

Paid/Unpaid (if paid, please put type of payment e.g. stipend or salary):
Unpaid

Total number of hours of work per week:
10 - 15

Total number of weeks (an academic semester for fall or spring is 16 weeks long, for the summer it is 12 weeks long): 16 weeks

Special skills required (e.g. web design, Excel, Powerpoint, etc.):
Skills especially with but not limited to Facebook, Twitter, Google+, blogging, YouTube, SEO, etc.

Please provide any additional information for interested students:
Click is the premier co-work space in Flagstaff. We'd like an intern to help promote the space to all of Flagstaff. Students must have a minimum of a 2.5 GPA (on a 4.0 scale) and be seniors (89 credit hours) in order to qualify for formal internship credit. Students who have not achieved senior status are able to qualify for formal internship credit on a case-by-case basis.

Thank for your interest in our students. We look forward to working with you.

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