NAU Math Placement Test Instructions:

- **ALL** placement tests MUST be proctored!!
- You may **not** use a calculator or formula page.
- You are **not allowed** to leave during the test.
- You can take the placement test **up to three times**.
  - Each placement test consists of two parts: Level 1 and Level 2.
  - Level 2 will become available if you earn a sufficient score on Level 1.
  - Level 1 has a time limit of 90 minutes. Level 2 has a time limit of 60 minutes.
  - If you mouse over the green flag to the left of the tests, it will explain how to access them.
- All NAU students are expected to abide by the [NAU Policy on Academic Dishonesty](#).
- If you will need accommodations for this test based on disability, please contact the Disability Resources office at [DR@nau.edu](mailto:DR@nau.edu).

**Taking the Test**

1. To begin the test, the link provided at the end of this document will take you to the following page, where you will be automatically enrolled in the NAU Mathematics Placement Test. This process may take a few minutes – once complete, you will be directed to login with your NAU ID and password.

2. You will be prompted to sign in with your User ID and password (example user ID - abc123)

3. Your name should show up here; please confirm your name before beginning the test. Then click the link to MyLabsPlus.

4. It may take 5-10 minutes for this enrollment process to occur if you have not done this ahead of time. If you receive an error message your enrolment has not been completed. You should refresh the page in a few minutes until your course appears. If this wait is longer than 10 minutes please have the proctor contact [MathPlacement@nau.edu](mailto:MathPlacement@nau.edu) with your Name and User ID.
5. You should select **MyMathTest Placement Test #** from your course list.

6. Once you log in, you will be directed to the welcome screen. To begin, click on “Tests” on the left-hand side, then click the appropriate test. For your first attempt, you will start with test A1: Level 1 Placement Test, as shown below:

7. You should see a window pop up that asks you for a password. Ask your proctor to enter the password to begin.
Navigating the Test

Use the left- and right-arrows at the top of the screen to navigate between questions. Only click “Submit Test” once you are done answering all of the questions and ready to submit. See below for an image of the test:

8. Once you’re ready to submit, double check that all of the questions are complete, then hit the “Submit Test” button in the top-right corner.

9. Once you submit your test, you will be directed to your Test Summary. The Test Summary page confirms you submitted your test.

10. Your score will NOT be posted here. You will be able to view your score in LOUIE, 24 hours after submitting your test.

Getting to the Test

http://nau.edu/enroll_math_placement