2016 CAMPER HANDBOOK

SENIOR CAMP: June 19 – July 2, 2016
JUNIOR CAMP: July 3 – July 9, 2016

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***Commuter campers MUST read the commuter camper policy on the camp website***
The Camp office is located in the Ponderosa Building (Bldg. 92). Classes are held in various classrooms throughout the Performance and Fine Arts Building (Bldg. 37/37A) as well as Ashurst Hall (Bldg. 11) and the Ponderosa Building (Bldg. 3A). Resident campers will reside in Allen Hall (Bldg. 46).

CHECK-IN DAY INFORMATION

Directions to Allen Hall (check-in location)

*From I-17 (South—Phoenix): I-17 will become Milton Road in Flagstaff; turn right onto University (2nd light, beside Target); proceed through the light at Knoles Rd.*

*From I-40 (East and West): In Flagstaff, take the Hwy. 89A exit; merge left onto Milton (89A); turn right onto University (2nd light, beside Target); proceed through the light at Knoles Rd.*

What to Expect Upon Arrival

On Check-In Day, everyone’s first step is to check-in to camp in the Allen Hall. Please plan to arrive no later than 11:30am to allow enough time to check-in before the 1:00pm mandatory camper orientation meeting.

TENTATIVE CHECK-IN DAY SCHEDULE:

8:00am-11:30am—Check-In at Allen Hall
12:00pm—Campers meet at the dorm to walk to orientation together
1:00pm—Mandatory Camper Orientation Meeting for ALL CAMPERS in Ardrey Auditorium *(parents are welcome to stay for the meeting, though campers are officially under our supervision at this point)*
2:00pm—Placement Auditions & Theory Test
4:30pm—Honors Recital Auditions
5:00-6:30pm—Dinner *(this is the first meal provided – breakfast and lunch are not offered today!)*

Senior Camp—7:30-8:20pm—Wind Symphony, Symphonic Band, and Choir reading sessions; Percussion meeting; piano practice time
   8:30-9:20pm—Orchestra reading session *games/movies when not in rehearsal*
   9:40pm—Floor meetings for resident campers

Junior Camp—7:30-8:20pm—Ensemble reading sessions; Percussion meeting, piano practice time *games/movies when not in rehearsal*
   8:40pm—Floor meetings for resident campers
WHAT TO BRING

1. Your musical instrument (label your name on the case)
2. Folding music stand: all band and orchestra students (label both sections with your name). Piano and vocal students do not need a music stand.
3. Appropriate performance attire: (plan for 2-3 performances)
   - Gentlemen – White shirt (must be at least short sleeved) tucked into black pants; black shoes with black socks
   - Ladies – White blouses (sleeves required on all tops – NO spaghetti-strap or tank top style tops or midriff-baring tops in performances) and black skirt or slacks (skirts must be past the knee when seated for all performances); black shoes
   - ABSOLUTELY NO SNEAKERS OR JEANS!!!
4. Appropriate audience attire: (plan for 3-4 performances)
   - Gentlemen – Polo style shirts or dress shirts, casual pants (no shorts)
   - Ladies – Casual dress/skirt, casual pants, blouse/dress shirt/polo style shirt, NO midriff-bearing tops, spaghetti-strap tops, tank tops, or halter tops
   - ABSOLUTELY NO JEANS!!!
5. Comfortable walking shoes – shoes must be worn at ALL times!
6. Two bed sheets, one blanket, one pillow, one pillow case, towels, washcloth, Band-Aids, and other personal toiletries (optional: sleeping bag instead of sheets/blanket). All beds are extra-long twin size.
7. Sharpened pencils and notebook paper
8. Alarm clock/clock radio; you will need to get up on time!
9. Reading light or bedside lamp
10. A watch is strongly encouraged; you must be on time to rehearsals, master classes, etc.
11. Informal summer clothes for rehearsals and classes – mostly shorts and t-shirts
12. Warm, comfortable clothing for evening activities. Evening in Flagstaff can be cool, so bring a jacket, sweater, sweatshirt, etc.
13. Label suitcase with name and address
14. Raincoat, umbrella, and extra shoes – in case your first pair gets wet. Classes/activities take place in a number of buildings on campus to which you will need to walk.
15. Sunscreen
16. If you wear contact lenses, bring your glasses as well as ample amount of contact solution.
17. Snack foods for your dorm room – vending machines are also available
18. Small electric fan (optional)
19. A modest amount of money for incidental purchases and refreshments
20. Laundry detergent for use in laundry facilities located in the dorm (optional)
21. If you are planning on taking private lessons, please bring any music you may be currently working on (e.g. method book, solo, etc.). If you have no music of this type, your camp teacher will provide some.

22. Percussionists – bring your own sticks and mallets as well as other equipment located on the percussion audition material page. You will find this attached to your audition requirements.

23. Piano students – bring your current piano music and method books

24. Cellists and bassists – bring straps or end pin stoppers

25. Woodwind players – bring plenty of reeds, 8-10 already broken in (the air is very dry)

26. Brass players – bring appropriate mutes (straight, cup, etc.)

27. CDs of the major concerts will be sold in the lobby for $15—please plan accordingly

*Curry Summer Music Camp at NAU is not responsible for lost, stolen or damaged items*

WHAT NOT TO BRING

1. TV sets, large stereos, or refrigerators of any size
2. Land-line telephones (cell phones* are OK), computers**, or printers
3. Skateboards, in-line skates, or bicycles
4. Hot plates, microwaves, or electric irons
5. Valuable possessions or keepsake items
6. Pets!
7. Energy drinks
8. Illegal beverages, illegal substances, weapons, or fireworks
9. Cigarettes – there is absolutely no smoking!

*The camp staff takes cyber bullying, sexual harassment, and all other types of harassment very seriously. Cell phones and texting can often play a large part in this. Should a situation arise, the camp staff will use their discretion in dealing with the situation to ensure the safety and comfort of all campers.

**In past years, a handful of campers have been enrolled in online classes that overlapped with their stay on campus. Should this be the case, please contact the office as soon as possible to notify the staff. The camper will be asked to submit of copy of their class registration for verification and will be required to sign a technology release form if use of their own laptop is required for the purpose of this class. The camp will not provide resources (computers, library, etc.) for the purpose of extra-curricular classes during the camp.
REFUNDS AND CANCELLATIONS

*The $100 registration fee is non-refundable*

In the event that a camper is dismissed from the Curry Summer Music Camp, all fees and taxes will be forfeited over to the Curry Summer Music Camp.

Tuition Fees

Tuition Fees are not refundable after June 3, 2016. Curry Summer Music Camp at NAU will have contracted with faculty members and others by that date. If you are unable to attend camp as originally planned, your request for a refund must be submitted in writing before June 3, 2016. Please allow 6-8 weeks for your refund.

Housing and Meal Fees

Housing and meal fees are refundable up to one week prior to the start of your camp. No deductions or refunds will be made for late arrival or early departure. No refunds will be made for partial days. Extenuating circumstances must be submitted with full explanation in writing to the Program Coordinator.

NAME TAGS

All campers will be issued and must wear a name tag that will identify them as NAU Summer Music Campers. This is a requirement of Northern Arizona University. Name tags are to be worn around the camper’s neck on a provided lanyard at all times. Name tags will be issued upon check-in. Name tags will be replaced ONE TIME for free. After that, a replacement name tag is $15.

INSTRUMENT RENTAL

Curry Summer Music Camp at NAU does not lend musical instruments. Please contact a local music store with inquiries concerning rentals.

Arizona Music Pro
(928) 556-9054
www.azmusicpro.com

ATTENDANCE

Campers must be able to attend every day of the camp in which they are registered. Late arrival and early departure from camp is not permitted except for unplanned emergencies. Please do NOT register for music camp if you are unable to be present for the start of camp (this means the mandatory orientation meeting at 1pm on check-in day) or if you will have to leave camp before your final concerts are completed on the last day of camp.

All campers are expected to attend classes, rehearsals, and other required activities. Neither campers nor parents may remove a camper from a class without speaking first with a senior staff member. We do enforce a strict attendance policy by taking attendance in classes, at orientation, and other events. We also take a head count in the dorms each night. In order to provide a safe, effective learning
environment, campers’ whereabouts must be accounted for at all times. Failure to attend an activity without permission or consistent attendance problems may constitute grounds for dismissal from the camp with no refund of fees. All concerts, variety shows, recitals, and other activities require attendance. Attendance at dances is not mandatory; alternate activities will be provided on those evenings.

If a commuter camper is ill and cannot attend scheduled camp classes and/or activities, you must call to notify the Counselor Staff Office. This phone number will be provided at camp check-in.

**HEALTH CARE**

In the event of an illness or injury to a student at camp, the staff will escort that student to the camp nurse for prompt evaluation and first aid. Should your child require the attention of a physician, we will take him or her to NAU’s Health Center. In the unlikely event that a student would need hospitalization, immediate transportation would be arranged. Costs resulting from prescription medication, x-rays, or lab work are the responsibility of the parent. Costs resulting from hospital treatment are the responsibility of the parent. A signed Medical Consent Form is required for any camper under 18 years of age to attend camp. This form can be found on our website and includes consent for our camp nurse to administer over the counter medicines—namely Tylenol. Please make sure to include medical insurance policy information on the health form in the case that your child requires treatment, x-rays, etc. beyond the routine care provided by the Curry Summer Music Camp nurse.

Prescription medication requiring refrigeration will be stored in a designated camp refrigerator in each dorm. Prescription medications will be turned over to the camp nurse during check-in on registration day for administration to campers by the nurse during camp. All prescription medications, except inhalers, need to be administered by the camp nurse. Please notify the camp nurse during check-in if a camper will be carrying an inhaler with them.

**Disability Accommodations**

If you believe a camper may need reasonable accommodations for a mental or physical disability, please contact the Music Camp office once the camper has registered for camp to discuss special needs and determine a plan of action. Curry Summer Music Camp at NAU may work with Disability Resources as need to help in any way we can to provide the most efficient way for a process to be initiated and maintained.

**Dietary Accommodations**

Please contact the Music Camp office if a camper has special dietary needs. We will arrange a time for the camper and family to meet with a food service representative during the first weekend of check-in to discuss any concerns or needs. Food service personnel will make every effort to accommodate reasonable needs, but they must be notified in advance. An additional cost may be necessary.

**DORMITORY INFORMATION**

The dormitory rooms are designed for double occupancy (two beds, two desks, two chairs). Communal toilets and showers are located on each floor. Campers will be separated in the dorm by gender. The resident counseling staff will supervise all campers. If a camper is disabled and in need of special accommodations, please notify the Music Camp office at least eight weeks prior to the start of camp. All campers must be in the dormitory by the designated time announced at orientation. Counselors will check all rooms after lights out and all occupants must stay in their rooms.
Campers are responsible for any damages to the dormitory rooms and furniture (excessive dirt, scratches, holes, tears, etc.). Be sure to report any damages found when you move into your room so you will not be charged for them at check-out. Campers are responsible for lost dormitory room keys (replacement room key fee is $40). Fees for lost room keys as well as any damage to the dorm room must be cleared and paid for before the camper is allowed to leave the NAU campus. Camper check-out time is from 7:30-11:30am on the final day (Saturday) of camp.

Lost room keys will result in a $20 charge per key and lost building entrance cards will result in a $25 charge per card.

*NAU will not provide housing for Senior campers on the night of Saturday, July 2, including those campers who will be staying for the Junior camp beginning on July 3. It is the responsibility of the parent to arrange housing for the night of July 2.*

ROOMMATE PREFERENCE

If you would like to request a specific roommate, be sure to note this in the roommate preference portion of the online registration. We can only honor the roommate preference request if both roommates request each other during the registration process. If only one member of the pair makes the request, the request may not be honored, and a roommate will be assigned using our regular matching procedures (based on age and instrument).

Each camper will only be assigned one roommate, as the dorm rooms are designed for double occupancy. Roommates must be of the same gender.

If at any time a camper has difficulty with a roommate, immediately notify your counselor about the problem. They will consult the Dean of Men or Dean of Women concerning any necessary action to be taken. Campers are encouraged to work through problems, but most importantly, your dorm experience needs to be as positive and safe as possible.

MEALS

All campers will eat their meals with their meal card at Union Station. Camp meal times will be staggered to reduce the inevitability of long lines. Campers will receive a meal card upon check-in which is to be used at every meal. If lost, a replacement meal card may be purchased for $10.

The first meal for all campers will be dinner on registration day. You will need to make arrangements for breakfast and lunch that day. The final meal for all campers will be lunch on the final day of camp.

Resident campers will use their meal card for three meals daily—breakfast, lunch and dinner.

Senior commuter campers may use their meal card twice daily for a total of twenty-four meals during the course of the camp (twelve lunches and twelve dinners).

Junior commuter campers may use their meal card twice daily for a total of twelve meals during the course of the camp (six lunches and six dinners).
LEAVING CAMPUS

All campers must have a signed Permission to Travel Form on file before checking in on the first day of camp.

Senior campers will be allowed to leave the NAU Campus only during the hours specified by Curry Summer Music Camp, with approval of Music Camp Staff and/or with an enclosed Permission to Travel Form. When a camper leaves campus at any time, they are required to sign out of the dorm and state where they are going. When they return, they must initial the sign out sheet. Abuse of this right will result in the loss of off-campus privileges. Permission to leave the campus at any time other than during the specified off-campus hours, or with someone other than fellow campers or Music Camp Staff must be granted by a parent/guardian via the Permission to Travel Form.

If a camper would like to attend religious services while at camp, please let us know in writing.

Junior campers do not have off-campus privileges (other than those specified by their parent/guardian on the Permission to Travel Form). Junior campers must be accompanied by a member of the Music Camp Staff if leaving campus for any reason.

Evening activities are required for resident campers—this includes evening activities scheduled on the Sunday evening in between the first and second week of senior camp. If a senior camper wishes to leave campus during this weekend with their parent, they must plan to be checked back into campus by 6:30pm for the evening activity.

Check out/in during Weekend #1 of Senior Camp (June 25 – 26)

Campers may be checked out at the concert site AFTER the final group has performed—all campers must stay for the entirety of all Saturday afternoon concerts, even if they have already performed.

Campers checking back in anytime until 7pm on Saturday must do so at Allen Hall. From 7-7:30pm, campers will be moving from the dorm to the evening activity so no check in may occur at this time. Campers checking in between 7:30-9pm may do so at the School of Music building. If a camper has not checked in by 9pm on Saturday night, the camper must stay with their parent. Commuter campers will still follow the normal check out procedure after Saturday evening’s event.

All campers checking in or out on Sunday must do so at Allen Hall. Check out/in may occur no earlier than 8am. All campers MUST be checked in at Allen Hall by 6pm to attend Sunday’s mandatory evening activity.

SAFETY

Avoid dark, vacant places on campus. BE ALERT! Walk where there is plenty of light and with Curry Summer Music Camp traffic. NEVER WALK ALONE AT NIGHT. If you are a commuter camper, arrange to have your ride meet you at the dormitory entrance where there are always camp staff members present.
**PARKING**

Music Camp does not provide parking permits for campers who wish to bring their own vehicles. Permits may be purchased from NAU Parking Services at (928) 523-6623 located in Building 91.

After arriving at camp, Senior campers who drive their own vehicle may not use it again until the end of camp; this includes the middle Saturday and Sunday of camp (June 25 and 26). Camper must give their keys to their counselor upon arrival. Keys will be returned at check-out on the final day of camp.

**MAIL DELIVERY**

Mail will be delivered daily to the dorm rooms except on Saturday, Sunday. Letters and notices of packages will be slipped under the dorm room door and posted outside the Counseling Staff Office. Given the brevity of the Junior camp session, campers will probably not get their mail in time. When mailing items to your camper, keep in mind that it often takes several days to deliver mail to the NAU campus – even from Phoenix. If something is sent overnight mail and it arrives at the campus post office, we may not be notified until the day after it is delivered.

**Mailing Address**

Curry Summer Music Camp at NAU  
Camper’s Name  
PO Box 6041  
Flagstaff, AZ 86011

Packages unable to be sent to a PO Box can be shipped to:  
Curry Summer Music Camp at NAU  
Camper’s Name  
1115 S. Knoles Dr., Bldg. 37, room 120  
Flagstaff, AZ 86011

**CAMPER DISMISSAL**

Each camper and parent/legal guardian attends the Curry Summer Music Camp with the understanding that Northern Arizona University officials and/or the Director of the Curry Summer Music Camp reserve the right to dismiss campers based on behavior and/or circumstances that is/are not in the spirit of the Curry Summer Music Camp. Examples of grounds for dismissal include, but are not limited to:

- Use of illegal drugs, tobacco products, alcohol, or any other substance that violates NAU policies;
- Sexual harassment;
- Threatening remarks or behavior;
- Unauthorized absence from camp activities or dormitories;
- Being in the room of a member of the opposite gender;
- Excessive profanity, which may or may not be aimed at other campers, faculty, staff, or other NAU personnel;
- Vandalism of NAU facility or equipment;
- Vandalism of another camper’s personal belongings;
- Patterns of self-destructiveness that NAU officials/Camp Director deem as needing emergency medical attention/parental intervention;
- Violence or threat of violence against any camper, self, University staff, Camp faculty/staff;
• Abuse of NAU computer network;
• Trespassing in restricted areas on campus.

The Curry Summer Music Camp reserves the right to evaluate each situation on a case-by-case basis. In the event that a camper is dismissed from the Curry Summer Music Camp, parent/guardians are immediately responsible for arranging transportation for the dismissed camper from the NAU Mountain Campus within 24 hours of notification. Once a camper has been dismissed from the Curry Summer Music Camp, that individual will no longer be admitted to Curry Summer Music Camp activities, classes, or evening activities for that season. Dismissed campers are no longer the responsibility of the Curry Summer Music Camp they have left the NAU Mountain Campus.

Dismissal from the Curry Summer Music Camp results in the forfeiture of all tuition fees, room/board fees, and taxes paid to the Curry Summer Music Camp. This is a non-negotiable policy. The Curry Summer Music Camp reserves the right to deny entrance to dismissed campers for future seasons. This decision will be at the discretion of the senior staff and will be determined on a case-by-case basis.

COMMUTER CAMPER INFORMATION***

Daily Schedule

Campers who choose to commute to camp on a daily basis have all the same opportunities as resident campers. Students are required to attend morning rally every day (begins at 8am) so must be checked in with the commuter counselor no later than 7:45am. All evening activities have been planned with all campers in mind. Evening activities are a valuable part of the camp experience and we strongly encourage attendance at these events.

Pick-Up Time

Campers may be picked up after their final class during the afternoon and at the conclusion of the evening activity each night. Please pick up your child in the evenings at Allen Hall after the evening activity.

***Commuter campers MUST read the commuter camper policy very thoroughly before the beginning of camp.*** You will be asked to sign and return an acknowledgement of understanding during the commuter camper meeting on check-in day. The policy is available on the camp website and will be reviewed during the commuter camper meeting on the first day of camp.

AUDITIONS

Curry Summer Music Camp auditions determine placement in performance groups and master classes. Campers who prepare for their auditions in advance are generally more relaxed and more successful. If you selected a secondary performance area, you will have more than one audition.

The required audition materials are posted on the camp website. The audition music is different for each camp; make sure to download the correct music for the camp you are attending (junior camp or senior camp). If you have a question or concern regarding your audition(s), please contact the office.
Piano and Vocal Auditions

Please visit the camp website for information concerning piano and vocal auditions.

Instrumental Auditions [except piano]

All instrumentalists except pianists and guitarists (i.e. winds, brass, strings, and percussion) will use audition music specific to the instrument and camp (junior camp or senior camp) to determine ensemble placement. Audition materials will be posted on the camp website as pdf files for download. Auditions will be rated based on scales, sight-reading, tone, intonation, rhythmic accuracy, and technique. Senior players will also be selected based on this audition to participate in the honor chamber ensembles.

Secondary Ensemble Auditions

Secondary ensemble auditions are optional based on indication during the online registration process. For senior campers, these include jazz band and vocal jazz. For junior campers, this includes jazz band. Audition materials are available on the camp website. Secondary ensemble auditions will take place after the camper has completed their primary ensemble audition. Secondary ensembles will only accept the needed players/singers for that group (e.g. if 25 drummers audition for two jazz bands, not all 25 will have the opportunity to participate).

Camper Showcase (previously Honor Recital) Auditions

One of the most prestigious events at camp is the Camper Showcase. If a camper would like to audition for the Camper Showcase, please complete and submit the Camper Showcase Audition Form (available on the camp website) no later than June 19, 2016. Auditions will take place on check-in day after the primary ensemble audition has been completed. This is a separate audition from the primary or secondary ensemble audition. Please refer to the Camper Showcase Audition form for specific requirements and further information.

Variety Show Auditions

All campers are eligible to audition for the Variety Show, even if the performance is something other than the primary or secondary performing area. Pop music, dance numbers, solos, duets, small groups, humorous skits, etc. are all areas that may be included. Auditions for the Variety Show are held during the first week of camp. Camp counselors will relay the time and location of these auditions. Participants are judged by a committee of camp faculty and staff members on the basis of stage presence, quality of material, quality of performance, and overall effect. Approximately fifteen acts are chosen to perform at each camp session. Remember to bring any necessary music, props, costumes, or taped background music or accompaniment.

SCHOLARSHIPS AND DISCOUNTS

Named scholarships for the 2016 season were awarded during the summer 2015 season. Camp administrators, faculty, and counseling staff award these scholarships based on musicianship, citizenship, and leadership. These awards may not be transferred to another person or deferred to another year.

Named Scholarships Awarded in 2015 for the 2016 Season

- Felten Family Music Camp Scholarship
- Marsha M. Johnson Memorial Scholarship
- Paul Grimes Summer Music Camp Scholarship
- Joe Lloyd Music Camp Scholarship
2016 Discounts

**NAU COMMUNITY MUSIC AND DANCE ACADEMY MEMBER:** $35

**Regional Ensemble Participant:** $25

**All-State Ensemble Participant:** $25—Campers who attended both regionals and all-state will receive a discount of $50.

**Second Consecutive Year Camper:** $25

**Third (or More) Consecutive Year Camper:** $50—Consecutive camper discounts apply only if the camper attended camp in consecutive years. If the camper did not attend camp in 2015, they would not be eligible for either of the consecutive camper discounts.

*Because regional and all-state auditions do not take place until early to mid-2016, this discount may be retroactively applied or you may wait to pay your balance until you have received the results of these events.*

**Merit Scholarships & Financial Aid**

Applications for both merit scholarships and financial aid are available on the camp website. All completed materials must be postmarked by Friday, April 15, 2016. Campers are welcome to submit one or both of the applications. Applications must be complete and include all necessary signatures. **Applications will not be considered until the applicant has registered online for camp by remitting the $100 non-refundable registration fee.**

**Counselors in Training (CITs)**

Each year, several senior division campers are chosen to return the following summer as Counselors in Training. These are campers who will have just graduated high school upon returning as Counselors in Training. This is the most prestigious Summer Music Camp scholarship a camper may receive as its award is the waiver of all fees. Counselors, faculty, and camp administrators select Counselors in Training based on written applications, interviews conducted during camp, letters of recommendation, and overall behavior. Students who work hard, contribute in a positive manner to Curry Summer Music Camp, and demonstrate a willingness to cooperate will be successful candidates for this scholarship. Students selected as Counselors in Training must be actively involved in their school’s music program during their senior year of high school.

If a camper will be entering the 12th grade in the fall of 2016 and they would like to apply for a Counselor in Training scholarship for the next summer, please send a letter of recommendation from the camper’s music teacher on their behalf to Curry Summer Music Camp at NAU. Recommendation letters must be received no later than June 27, 2016.

**Further Information/Questions**

If after reading this camper handbook you have further questions, please refer to the Frequently Asked Questions portion of the camp website. If you still have questions, please contact us in the Camp Office at (928) 523-2323 or by email at music.camp@nau.edu.