Flagstaff Volunteer Opportunities

May 2009

Why Volunteer?

Gain New Experience
To practice or improve a skill
Leads to better health
Makes you part of your community
Motivation and sense of achievement
Boosts your career options
Meet a diverse range of people
Send a signal to your employer, teachers, friends and family that you are dedicated
Volunteer Listings

Raise Funds for SCCA at NO cost to you

**Shop & Give**
Raise Funds for SCCA at no cost to you- If you buy groceries from Bashas’ link your Thank You Discount Card to our group ID number 28479. You can link your discount card to SCCA at any checkout and it only needs to be done once. The promotion runs till the end of March 2008. SCCA Group number: **28479**

Bashas’ will designate a portion of your purchases back to SCCA at the end of the program.

**Surf & Give**
Goodsearch.com is a web browser that donates money to personally designated charities every time that you use it. Designate Second Chance Center for Animals as your charity of choice when you login for the first time and let the giving begin!

Goodsearch.com

Volunteering at SCCA
Want to make a difference … learn more about companion animals … have fun and work with dogs and cats? Then volunteer for the SCCA! We are always looking for energetic, outgoing, compassionate animal lovers to walk dogs, cuddle with cats and assist with our animals’ general care.

**Volunteer Opportunities:**
- Customer Service
- Kennel Assistant
- Vet Clinic Assistant
- Grooming Assistant
- Exercise Assistant
- Facility Maintenance Assistant
- Administrative Assistant
- Education Assistant
- Special Event Assistant
- Public Relations Assistant
- Foster Volunteers
- Grant Writing

For more information about volunteering, go to Second Chance’s website: [www.secondchancecenter.org](http://www.secondchancecenter.org)
Earth Angels Animal Sanctuary
Rescuing Companion Animals and Farm Animals

Our Non-Profit Organization is a group of volunteers that is sincerely dedicated to rescuing companion animals and farm animals. The unnecessary destruction of innocent loving dogs, cats and other domesticated animals is a major concern, and the driving force of our actions. In addition to saving the lives of these animals, we are committed to nursing them back to good health, and addressing any behavioral challenges which may affect their adaptability. We also recognize and focus on the critical importance of educating the public about the necessity to spay and neuter their animals.

Realizing that most animals are placed or returned to shelters because of unacceptable behavior, we strongly encourage and actively participate in training programs for both the animals and their owners.

If you, or someone you know is interested in adopting an animal, or assisting in any other way, please contact us. Our mission can continue through generous donations from concerned individuals like yourself.

We need more Volunteers with a variety of skills from working with the animals, to networking, grant writing and helping transport animals.

If interested in volunteering, please email: earthangelsanimalsanctuary@live.com.

Volunteer with Paw Placement of Northern Arizona

Paw Placement: A Helping Hand for Pets is a 501(c)(3), no-kill organization. Our mission is to end euthanasia of companion animals due to irresponsible pet ownership. If 100% of all pet owners honored their life-time commitment to their companion animals, then euthanasia numbers nation-wide would drop by NINETY PERCENT.

Volunteering is a rewarding experience and no commitment is too small. Now more than ever, homeless animals need our assistance. The economy is affecting everyone . . . four-footed and two. If you would like to participate in Community Service, animal rescue is a fun and rewarding cause to assist.
VOLUNTEER ROLES

To volunteer with us, please follow this link: http://www.pawplacement.org/flagstaff_volunteer

ADOPTION REPRESENTATIVES: Saturdays 12-3pm at PETsMART, S. Plaza Way, Flagstaff. Speak with the general public about the animals in our care. Experience the joy, first-hand, of placing a homeless animal into the loving arms of his or her new human parents.

FOSTER PARENTS: Be an animal’s true guardian angel! Care for a cat or dog in your home! Follow this link for the Foster Home Application: http://www.pawplacement.org/flagstaff_volunteer

DOG CHAPERONES: Weekend shifts available for adoption events and PetSmart adoption days. Every weekend, we bring our dogs to Petsmart and out to different events for adoption exposure. Break a rescue dog out of his kennel and take him to a place where he may find a home.

DOG WALKERS: Daily shifts available at multiple boarding locations. Paw Placement offers flexible daily shifts for people who want to spend a few hours walking a rescue dog. Importantly, exercising a dog is good for you! Get in shape through community service . . . the four-footed kind.

Bi-weekly Dogzilla Dog Walk: On the 1st and 3rd Saturdays of each month at 10am. We take the monster out of our mutts by taking them for walks before taking them to Petsmart. Call (928) 699-7586 for location.

Fundraising and Administration Grant-writing, public-relations, event planning. We need help with it all!!!

Please join the Paw Placement family - your involvement matters!!

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The Coconino Humane Association needs volunteers. Without volunteers we would be unable to offer our full list of current services, and without volunteers we would be unable to provide the animals in our care with significant personal attention. Volunteers provide a number of essential services at the Coconino Humane Association, not the least of them being personal care and special attention to the animals themselves.
The Coconino Humane Association is a great place to volunteer for those that have an interest in animal care. In addition to socializing animals, volunteers help to maintain our facilities and provide essential support during offsite adoption events.

To begin volunteer work at the Coconino Humane Association, please come into our shelter any time between 10:00 a.m. and 4:00 p.m., Monday through Saturday. Orientation takes about an hour and fifteen minutes, after which volunteers are free to come and go at their own discretion.

Physical Address
3501 East Butler Ave.
Flagstaff, Arizona 86001
928-526-1076
Email: CHADir@coconinohumane.org
Website: www.coconinohumane.org

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Volunteers of Girls on the Run of Coconino County are dynamic women and men who share our vision of transforming the lives of girls and women everywhere by educating and preparing girls for a lifetime of self-respect and healthy living.

You can get involved as a volunteer in many ways:

• Be a Coach for a Girls on the Run® or Girls on Track® team (must be female and over 18)
• Be a Running Buddy for a girl during our end-of-season 5k events (must be female and over 14)
• Bring a Girls on the Run® or Girls on Track® team to your school
• Join Team Tiara, our charity running program
• Help plan and support our fall and spring 5K events
• Help plan and host special events to raise money for program scholarships
• Sponsor a girl or a team to ensure all girls can participate in our programs
• Share your specialized skills or services to support the organization

www.gotrcocinino.org
Stephanie Ludwig, Executive Director
Girls on the Run of Coconino County
P.O. Box 277
Flagstaff, AZ 86002-0277
928.606.7798
stephanie@gotroconino.org

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Volunteers are critical to the mission of the Museum of Northern Arizona. Listed below are current openings for volunteering at MNA. If you have a skill or an interest that doesn’t fit a current opening, submit a Volunteer Information Form anyway! Volunteer positions are often created to take advantage of the gifts possessed by a particular volunteer.

**Volunteer Opportunities:**

- Visitor Services
- Publications
- Museum Shop/Bookstore
- Public Programs/Events
- Membership Assistant
- Docent Program
- Education
- Marketing Assistant

To find out how to apply, follow this link: [http://www.musnaz.org/Get%20Involved/volunteer.html](http://www.musnaz.org/Get%20Involved/volunteer.html)

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The strength of Theatrikos Theatre Company comes from those who volunteer their time, imagination and creative energy. From set construction to concessions, we are always looking for fun, spirited people to help with every show. Volunteering is a wonderful way to get involved at Theatrikos and join a fun community of theatre enthusiasts. The work of volunteers cover a wide variety of activities, small to large time commitments, and use many talents!

**Volunteer Opportunities:**

- Ushering & Concessions
- Build & Paint Sets
- Backstage Crew
- Lights & Sound
- Costuming
- Makeup & Hair
- Collecting Props
- Committees
- Board Members

Theatrikos welcomes everyone, regardless of experience, and is a volunteer-driven organization even better! Contact our Operations Manager & Volunteer Coordinator, J. Gary Walden at 774-1662 or email [info@theatrikos.com](mailto:info@theatrikos.com)
The mission of the Flagstaff Family Food Center is to provide wholesome meals in a safe and pleasant environment as well as help children with reading, homework, and social skills. Volunteers are the HEART of our organization. Without you we could not fulfill our mission at the Flagstaff Family Food Center. If you are interested in volunteering at the Flagstaff Family Food Center, please fill out the form below. We will then contact you to work out the details of your volunteering.

Volunteer Opportunities:
- **Dinnertime Volunteers** arrive at 3:30 p.m., help set up the serving line, serve food to our guest, bus tables, wash dishes, and clean up the Center.
- **Paul Sweitzer Reading Room**

For more information, visit the Flagstaff Family Food Center website: [www.hotfood.org](http://www.hotfood.org)

Many Volunteer opportunities are available at **Riordan Mansion**. Learn new skills and help preserve this wonderful example of stick-style architecture.

Volunteer Opportunities:
- **Tour Guide**
- **West Wing Docent**
- **Front Desk**
- **Pianist**
- **Groundskeeper**
- **Carpenter & Plumber & Electrician & Mechanic**
- **Archival Research**
- **Data Entry**
- **Dusting**
For more information, visit the Riordan Mansion website: http://azstateparks.com/Parks/RIMA/volunteer.html

Flagstaff Cultural Partners and the Coconino Center for the Arts

Help with exhibitions, youth programs, concerts, or other areas.

For more information, visit their website: www.culturalpartners.org/involved.htm

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Literacy Volunteers of Coconino County

The mission of Literacy Volunteers of Coconino County is to help people achieve their goals, strengthen personal dignity and build community connections by providing basic English language and literacy tutoring with trained volunteers.

Volunteer Opportunities:
Tutoring for:
~ Citizenship classes
~ Drop-in English conversation classes
~ Computer and Internet classes
~ Resource/Media library for tutors
~ Accent Modification classes
~ Workplace Literacy classes
~ Workshops on teaching phonics, grammar, pronunciation, reading comprehension, writing, adult learning disabilities, social and cultural diversity, and others
~ Summer Reading Programs

2223 E. 7th Ave. Ste. B Flagstaff, Arizona 86004
Phone: 928-556-0313
Fax: 928-556-9360
Email: info@LVCCReads.org

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Without volunteers contributing thousands of hours each year, the Northern Arizona Food Bank could not exist. The dedication level of the food bank volunteers makes it possible for thousands of less fortunate families and individuals to receive nutritional supplementary food and life’s essentials. Volunteers assist with every aspect of the daily operation of our Food Bank. We have numerous events every year which could not take place without the help of our dedicated volunteers. Northern Arizona Food Bank has always strived to provide training for volunteers, and currently works hand in hand with several organizations in helping skilled, unskilled, and impaired individuals become self-sufficient, contributing citizens.

**BECOMING A FOOD BANK VOLUNTEER**

Are you interested in spending time helping others? Our Food Bank needs individuals and organizations willing to donate their time and skills to help accomplish the goals of the Food Bank. If you want to provide assistance, please give some thought to the following:

~ What do you want to gain from this experience?
~ How much time can you realistically devote to volunteering?
~ Reading the list of opportunities listed below, what area of assistance would you most enjoy?

**FOOD BANK OPPORTUNITIES**

**Executive Outreach:** Provide professional assistance in your area of expertise. Areas include but are not limited to grant & proposal writing, accounting, web design, computers, graphic arts, fundraising.

**Clerical Support:** Assist with general office duties including phone answering, filing, record keeping, large mailings, typing and special projects.

**Food Sorting:** Sort food received from reclamation centers, grocery stores and food drives.

**Shipping and Receiving Clerk:** Assist warehouse manager weighing food, writing receipts and other shipping and receiving duties.

**Drivers:** Pick up/delivery of donated food items to participating agencies. Help with food drives and holiday pick ups.

**Wood Bank:** Splitting wood with a log splitter. Helping clients load trucks full of wood. Delivery of wood and unloading of wood to the disabled.

Please give us a call at (928) 526-2211 or get started by filling out our Online Volunteer Form, available here: [http://www.nafoodbank.org/subjects/volunteers/volunteers.htm](http://www.nafoodbank.org/subjects/volunteers/volunteers.htm)
At the heart of United Way’s community support efforts are our dedicated volunteers. Their
tireless service and commitment strengthen and unite our Northern Arizona communities.

They are a part of positive change. They understand that we all win when a child succeeds in
school, when families are financially stable and when people have good health.

They know that when we reach out a hand to one, we influence the condition of all.

They know how to LIVE UNITED in order to create a brighter future.

Volunteer

Through the Volunteer Income Tax Assistance (VITA) program you can help bring thousands of
dollars to families in need. You can boost a family's income by as much as $4824.

Volunteer Opportunities:

- Tax Preparer
- Resource Specialist
- Child Assistant
- Set-up Crew
- Screener/Greeter
- Bilingual Volunteers needed in Spanish and Navajo

No accounting or prior tax experience necessary. Free training available.

For more information contact Clover Collard at 773-9813.
To Volunteer Call: (928)527-7930

The Arboretum at Flagstaff

Throughout the year, we seek volunteers to participate in our day-to-day activities and special events. If propagation, high elevation gardening, or crafting with children or handling raptors interests you, please consider sharing your time and talents with the visiting public and Arboretum staff. Applications may be sent to Elizabeth Vogler, Volunteer Coordinator, or call (928) 774-1442, ext.101.

Benefits to Volunteers

Increased knowledge of high elevation plants and gardening techniques. Satisfaction of helping others become successful gardeners.
We are also looking for volunteers to serve on our committees:
- Home building, all levels of experience and background.
- ReStore clerks.
- ReStore volunteers for donation pickup

Expectations:
- Include your mailing/email address and phone number:
- Gift Shop and Plant Sale discounts: 10% discount to those working more than 25 hours. Volunteers working more than 50 hours during a calendar year will receive a 15% discount for the remainder of the year.

Volunteer Positions

- Horticulture
- Special Events
- Research/Seed Collection
- Visitor Services/Gift Shop
- Education-Children's Activities
- Administration
- Library
- Facilities (carpentry, woodwork, etc.)
- Docent Program (information on request)
- Raptor Program

For more detailed information, please visit this webpage: http://thearb.org/volunteers.htm

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Volunteer for Habitat for Humanity of Flagstaff

Please call or email if you are interested in any of the following volunteer opportunities. Be sure to include your mailing/email address and phone number:

**ReStore volunteers for donation pickup.** Ability to lift at least 50 pounds. Building experiencing appreciated.

**ReStore clerks.**

**Home building, all levels of experience and background.**

We are also looking for volunteers to serve on our committees: Family Selection and Partnership, Construction, Fund Raising and Grant Writing, Public Relations and ReStore.

For contact information, visit this webpage: http://www.flagstaffhabitat.org/Get_Involved.html

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Big Brothers Big Sisters of Flagstaff and ASNAU

ASNAU is not only committed to providing support for students at Northern Arizona University but for members of the community as well. By supporting the Big Brothers Big Sisters of Flagstaff and other community programs, ASNAU has the ability to help much more than just students. Through fundraising and volunteer efforts, ASNAU can help those who need the support they cannot get alone. ASNAU participates in many of the annual Big Brothers Big Sisters of Flagstaff fundraising events such as the “Bowl for Kids Sake” bowl-a-thon.

If you would like more information about the Big Brothers Big Sisters of Flagstaff and how to become involved, please contact the ASNAU Involvement Center Coordinator at (928) 523-6969. Together we can make a difference!

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Grand Canyon Youth River Guide

Every GCY guide has a unique background with one thing in common: a passion for teaching young people about themselves and their environments in the outdoors. All our guides have a great deal of experience on river trips, working with young adults and are educated about the environments in which our programs take place. When not guiding GCY trips, our leaders work as school teachers, naturalists, graduate students, ski instructors, etcetera. We are proud of the fact that they are conscientious, caring adults with a sense of humor and an ability to facilitate amazing trips.

The primary requirement to become a Grand Canyon Youth guide is to have a strong commitment to working with young people and helping to facilitate their learning experience while on the river. All guides need to have a current guide license, appropriate first-aid and CPR, and any additional requirements for the section of river on which they will be guiding. If you are interested in becoming a GCY guide, please contact our office directly by phone 928.773.7921 or email reed@gcyouth.org.
Grand Canyon Trust Volunteer Days

For more information, follow this link: http://www.gcvolunteers.org/GCNP_062009.htm

VEGETATION PROGRAM VOLUNTEER DAYS AT DESERT VIEW
JUNE 20–21
Come out for a once in a lifetime chance to live and work at historic Desert View on the South Rim of the Grand Canyon! All work will be conducted in the area surrounding the East Entrance of the park, near the famous Desert View overlook designed by Mary Coulter. We will be removing invasive species, monitoring previous restoration sites, performing restoration site maintenance, and restoring native vegetation communities to areas impacted by construction. We will spend each day from 8 AM to 4 PM working on these projects. In addition to working side by side with you, Vegetation Program Staff will present an orientation to Grand Canyon National Park, the park’s native vegetation communities and a short overview of some of the invasive species that are being managed by park biologists. Come for a weekend at Desert View and contribute to the health and beauty of the stunning Grand Canyon by protecting and preserving this invaluable natural resource for future generations.

VEGETATION PROGRAM VOLUNTEER DAYS AT THE SOUTH RIM
JULY 10–12, 2009
Come out and work with the Vegetation Program in stunning Grand Canyon National Park. This is an awesome opportunity work in stunning Grand Canyon National Park and help contribute to the continued health and beauty of this phenomenal area. We will be participating in a variety of projects on this trip including, collecting native seed for future restoration projects, removing invasive species on the South Rim and numerous projects in the greenhouse/plant nursery. We’ll spend each day from 8 AM to 4 PM working on these projects. Come prepared for extremely warm temperatures and lots of sun at the worksites. Temperatures in the inner canyon may be dangerous at this time of year and hiking into the inner canyon is discouraged except for in the early morning and late evening. Afternoon thunderstorms are also a possibility and you are encouraged to bring wet weather gear.

NATIONAL PUBLIC LANDS DAY AT GRAND CANYON
SEPTEMBER 26, 2009
Come out and volunteer for National Public Lands Day with Grand Canyon National Park’s Vegetation Program! This is an excellent opportunity to help preserve and protect the awe inspiring Grand Canyon for future generations. We will be conducting several projects, including collecting native seeds for future restoration projects, removing invasive plant populations and assisting in various nursery projects on the South Rim. We’ll spend Saturday from 8 AM to 4 PM working on these projects. Temperatures on the South Rim of the Grand Canyon are typically mild in September with highs in the mid-seventies and lows in the mid-forties but it may be very warm or very cold. Come prepared for changing weather conditions, the day may start out cool but turn very warm by afternoon.

Hozhoni Foundation

The Hozhoni Foundation, Inc. provides individualized residential, vocational, and educational services primarily for people with developmental disabilities. Our goal is to enhance quality of life, self-sufficiency, dignity and self-respect of the individuals we serve. We provide opportunities for education and interaction within the community to heighten awareness and understanding of people with disabilities.

The Hozhoni Foundation, Inc. was incorporated in December 1970, as a private, nonprofit corporation. Today, we have over 200 employees who work in the Residential Program, the Day Program, and Administration in the Flagstaff and Prescott communities. Our services are individualized to address the
needs of each individual in order to maximize their personal growth. These include social and recreational opportunities to encourage full integration and participation in our community.

**Position Descriptions**

**Day Program/Residential**: Providing an environment for personal growth and choice making through positive role modeling for the clients while assisting with individual living skills within residential or day settings. Duties could include assisting regular staff in daily activities such as, housekeeping, client's personal care needs, and record keeping. The volunteer would also provide a mature role model for the clients.

**Ancillary Services**: Assisting with coaching and participation in the Special Olympics, developmental groups, and community integration.

**Administrative/Clerical**: Assisting the Human Resource Department and /or Administration. Duties would include: attending interviews, checking references, participating in job fairs, and performing general office duties.

**Other opportunities include**: Art framing, painting, gardening, general cleaning, art instruction, plus many others.

2133 N WALGREENS ST, FLAGSTAFF, AZ 86004
Contact Scott Moses
928-526-7944
[www.hozhoni.com](http://www.hozhoni.com)

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American Conservation Experience is a non-profit conservation corps offering opportunities for both American and International volunteers to take part in challenging outdoor projects in many of the most beautiful National Parks, National Forests and wilderness areas in the Western United States. We are an affiliate member of The CorpsNetwork.

With housing based in Flagstaff, Arizona, and Santa Cruz, California, ACE crews attract energetic long term volunteers dedicated to spending 8 -12 weeks helping to restore America's natural treasures.

ACE is designed to offer extremely inexpensive volunteering opportunities for participants eager to contribute 40 hours of determined effort each week in exchange for housing and food on projects.

Those seeking a challenging position among positive, diverse, like-minded volunteers serving in the United States’ only international conservation corps are encouraged to read on and apply

[http://www.usaconservation.org/Registration/international_register.html](http://www.usaconservation.org/Registration/international_register.html)
Volunteers and Docents

www.lowell.edu
1400 W. Mars Hill Rd., Flagstaff, AZ 86001-4499

Lowell Observatory is an ideal place for those looking for volunteer opportunities. We have many volunteers who work here in a variety of capacities: giving tours to our visitors, assisting with research, cataloging documents in our library and archives, and helping out at our reception desk.

If you would like to join our team as a volunteer or a docent, you can download an application document from the website.

Please return the form to Kevin Schindler, kevin@lowell.edu. Once we receive your form, we will work with you to help you find the area where you would most like to devote your time and effort here. Thank you very much for your interest and willingness to help our mission in this way!

Flagstaff Shelter Services began in 2006 with a vision of helping people in the Flagstaff community who had no safe place to go for shelter during the winter months. Our core commitment is to prevent the deaths of unsheltered persons from exposure or other weather related causes. Beginning by offering a safe place to sleep at night for six weeks in the winter of 2006-07, FSS has grown each year and become an essential part of the community. The continuance of our cold-weather shelter program in 2008-2009 and our year-round day center is a solid step towards FSS achieving its long range goal of operating a year-round permanent homeless shelter center. Every time we interact with our clients, we focus on realizing our Mission: “to ease the suffering of homeless men and women by providing shelter and services in a safe, supportive and caring environment and to assist them in overcoming the obstacles to obtaining permanent housing.”

We are located at 216 W. Phoenix Ave, the Northeast corner of Phoenix and Milton, near the railroad underpass. The new city bus transfer station is directly behind us. In this location we provide expanded year round day services and basic case management services to men and women. We shelter about 30 men each night (from October till April) and we have partnered with a local hotel to shelter up to 4 women a night till the end of our winter shelter program.

Volunteer Duties

- Greeting/Checking in FSS Members
- Answering Phones
- General Supervision and Interaction with FSS Members
- Maintaining and Organizing Donations
If you wish to volunteer at the shelter, simply send us an email to vhelp@flagstaffshelter.org with new volunteer as the subject line. Please include your name, contact information, and your availability. Our volunteer Coordinator will contact you within three business days to set up orientation or a time for you to come in and immediately assist us. www.flagstaffshelterservices.org

Volunteer Services

Thank you for your interest in volunteering at FMC.

Founded in 1960, our Volunteer Services program boasts a membership of more than 200 people age 16 and up.

Our volunteers serve in many areas of the hospital, including:

- Bedside Musicians
- Book/Magazine Cart
- Cancer Center
- Cardiovascular/Mended Hearts
- Caring Canines
- Caring Clowns
- Clerical
- Emergency Department
- First Steps
- Greeters
- Information Desk
- Navajo Interpreters
- Pediatric Play Room
- Physical Therapy
- Spiritual Care/Chaplaincy
- Surgical Services
- Surgery Waiting Room
- Special Events
- Spine and Joint Surgery Center
- The Taylor House
- Lobby Music Program
- Gift Shop

We ask for four hours a week and a six-month commitment for most volunteer positions. Flexible hours and scheduling are available for some positions.

For more information, please call 928 773-2225 or send us an e-mail: wellerj@nahealth.com