

Regulations Governing Transfer Credit (Master's Degrees)

If you have been admitted to a master's program at Northern Arizona University and have earned graduate credit at another university, you may petition to apply such credit toward a master's degree at Northern Arizona University.

Transferring credits to a graduate degree program is not done routinely. Before you enroll in one or more courses at another institution with plans to transfer the credits to a degree program at NAU, you must obtain your adviser's approval.

To be considered for transfer credit, your courses must:

- have been earned at a regionally accredited institution
- have been earned with a grade of A or B (We will accept a pass grade if the course is graded only on a pass-fail basis.)
- have been earned within the six-year period required for completing your degree at NAU (master's degree only)
- be applicable to a graduate degree at the institution where the credit was earned

- meet the Arizona Board of Regents' requirement for credit. A minimum of 45 hours of work is required for each unit of credit. (Note: An hour of work is equivalent to 50 minutes of class time, often called a "contact hour," or 60 minutes of independent study work. We require at least 45 contact hours for each 3-credit course, and we assume at least 90 hours of student homework for that course).

- the number of hours you transfer from other institutions cannot exceed twenty-five percent of the total minimum credit hours required for your master's degree. A student in the M.Ed. in Secondary Education program may transfer 12 hours in the content area.