



# NORTHERN ARIZONA UNIVERSITY

## Graduate College Request for Exception to Allow Additional Work for Graduate Assistants

Appropriate Payroll form must accompany this request. If you will be paid as a graduate assistant, attach a GAPA form. If you will be paid as a student, attach a SWEA. If you will be paid as faculty or staff, attach a PAR.

Name of Graduate Assistant: \_\_\_\_\_ ID \_\_\_\_\_

Name of Requester: \_\_\_\_\_ Phone \_\_\_\_\_

*(if different than graduate assistant)*

Is additional work for the same department as current assistantship? Yes No

Length of time: fall \_\_\_\_\_ spring \_\_\_\_\_ academic year \_\_\_\_\_  
*(check one)*

Number of hours per week: \_\_\_\_\_ or One Time Pay \_\_\_\_\_

Reason for Request: *(include description of current position and nature of additional work)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approval of current assistant supervisor: \_\_\_\_\_

Approval of academic advisor: \_\_\_\_\_

**Graduate College Use Only**

Graduate College Approval \_\_\_\_\_ Date \_\_\_\_\_

Date Department notified: \_\_\_\_\_ Entered \_\_\_\_\_

