

Northern Arizona University

**AWARD FOR OUTSTANDING
GRADUATE TEACHING ASSISTANTS**

The Graduate College announces an awards program for honoring outstanding achievement in teaching by Graduate Teaching Assistants.

All faculty or staff who teach or supervise graduate assistants may put forward one nomination. Nominations must be submitted to the Graduate College by 5:00 p.m., Thursday, February 21, 2008. A nomination form is included with this announcement.

Nominees must have held a Graduate Teaching Assistantship for all or part of the 2007 calendar year (spring, summer or fall semesters) that included a teaching-related assignment at Northern Arizona University. All nominees must hold a minimum graduate GPA of 3.0.

After receiving nominations, all nominees will be notified of their candidacy. Each candidate will be invited to submit a teaching portfolio to the Graduate College by 5:00 p.m. on Monday, March 24, 2008. Candidates will receive portfolio submission requirements and details, and may elect to attend a workshop, --“Developing a Teaching Portfolio”--to be held on Thursday, February 28 (3:00-4:00) and repeated on Friday, February 29 (11:00-12:00). Both sessions will be in University Union, Havasupi C.

Nominators: Attach the enclosed form to a letter of nomination. Nominations must be received by 5pm Thursday, February 21 in the Graduate College (Box 4125) or Ashurst Room A-107 or FAX 3-8950. Please direct questions to Linda Shadiow, Director of Faculty Development Program at linda.shadiow@nau.edu

Northern Arizona University

**AWARD FOR OUTSTANDING
GRADUATE TEACHING ASSISTANTS**

NOMINATION FORM

All nominees for the Outstanding Graduate Teaching Assistant Award must have held a graduate teaching assistantship for all or part of the 2007 calendar year that included a teaching assignment at Northern Arizona University. All nominees must hold a minimum graduate G.P.A of 3.0.

Name of Nominee _____
Nominee Address _____
Phone _____ e-mail _____
Graduate Degree Program _____
Department where employed _____

Instructions: The letter of nomination serves as one of two letters of support included in the candidate's final portfolio. On behalf of your nominee, please address the items below:

1. How long and in what capacity have you known the nominee?
2. Describe the nominee's teaching responsibilities during the 2007 calendar year.
3. Describe and evaluate the nominee's success in carrying out these responsibilities.
4. Briefly address why you elected to nominate this person.

Please attach your letter of nomination to this form.

Name _____ Date _____

Title _____

Campus Address: _____ Phone: _____

Nominations must be received by the Graduate College (Box 4125), Ashurst Building,
Room A-107 by 5:00 p.m., Thursday,
February 21, 2008

Contact Linda Shadiow, Director of Faculty Development Program, if you have questions
(linda.shadiow@nau.edu) or 3-7121