



# NORTHERN ARIZONA UNIVERSITY

## GRADUATE COLLEGE PETITION FOR EXTENSION OF TIME LIMIT FOR MASTER'S DEGREE

You must complete all requirements for your master's degree within a six-year period. If you take courses from other institutions and transfer them to your program at NAU, they must also be taken within the six-year period.

One extension of the time to complete degree requirements (of up to one year) may be granted if there are compelling extenuating circumstances. Extensions may be granted for a variety of reasons which may include, but are not limited to, job relocation, military duty, pregnancy, illness, a serious accident, divorce, or other personal tragedies within the immediate household.

Name (printed) \_\_\_\_\_ NAU ID# \_\_\_\_\_

Mailing Address: **Street** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **ZIP** \_\_\_\_\_

Phone Number (Day) \_\_\_\_\_ E-mail Address \_\_\_\_\_

Graduate degree and major \_\_\_\_\_

### Brief Statement of Request:

1. Explain why you did not finish within the allowed time,
2. How you plan to complete your degree, and
3. Specify which courses you will take in which semesters.
4. Also, please attach a copy of your program of study showing how the proposed extension leads to completion of your degree requirements.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

### RECOMMENDATIONS AND ENDORSEMENTS

<input type="checkbox"/> Extension Recommended	<input type="checkbox"/> Not Recommended	<b>Adviser's Signature</b> _____	<b>Date</b> _____
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<input type="checkbox"/> Extension Recommended	<input type="checkbox"/> Not Recommended	<b>Dept. Chair Signature</b> _____	<b>Date</b> _____
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### Action by the Graduate College

Signature \_\_\_\_\_ Date \_\_\_\_\_